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Exhibit A-1

Minutes of a Meeting

Of the Budget Committee

Of the Board of Directors

Of Kanawha County Public Library

Held on

June 5, 1946

A meeting of the Budget Committee was held on the office of the Librarian on June 5, 1946, at 4:00 p.m.

The following members were present:

Mr. Dickinson
Mr. Flinn
Judge Hudson
Judge Ritz

Mr. Dickinson, the Chairman, presided.

The Chairman stated that copies of the proposed budget for the year 1946-1947 (Exhibit A) had been sent to the Committee members and that consideration of the various items was in order.

In response to a question by Mr. Flinn, the Librarian stated that the total amount suggested, $85,632.00, was some $900.00 less than the amount budgeted for the year 1945-1946; and that though some salary increases were recommended, the difference in the total amount was due to the fact that in last year's budget provision was made, in the amount of $3,770.00, for new shelving, electrical fixtures, and expansion of telephone facilities.

A discussion followed of proposed expenditures, and at the conclusion thereof Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the proposed budget for 1946-1947 (Exhibit A) be adopted by the Budget Committee and that said proposed budget be submitted to the Board of Directors at its meeting on June 10, 1946.

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The motion was seconded by Mr. Flinn, and, a vote being taken, was unanimously approved.

There being no further business, the meeting was declared adjourned.

Chairman

Charles E. Butler
Secretary

Exhibit A

KANAWHA COUNTY PUBLIC LIBRARY

Proposed Budget
1946-1947

Salaries	$45,836.00
Books and Supplies	23,500.00
Printing	325.00
Utilities	4,000.00
Miscellaneous	
Ceiling-Ref. Room	1,000.00
Other miscellaneous	500.00
Insurance	750.00
Building Maintenance	1,800.00
Garnet Branch	7,921.00
	$85,632.00

Salaries

Librarian	Butler	$4,100.00
Assistant Librarian	Simonds	2,800.00
Head, Adult Dept.	(to be appointed)	2,500.00
Head, Extension Dept.	Moore	2,574.00
Head, Boys' & Girls' Dept.	Brown	2,508.00
Head, Catalog Dept.	McDaniel	2,508.00
Asst. Adult Dept.	Bond	2,160.00
Asst. Adult Dept.	Chase	2,160.00
Asst. Adult Dept.	Wright	2,100.00
Asst. Catalog Dept.	Wilson	2,160.00
Asst. Catalog Dept.	Quarrier	2,178.00
Asst. Extension Dept.	Derksen	2,100.00

Clerical, Adult Dept.	Dawson	1,260.00
Clerical, Adult Dept.	Reeves	1,200.00
Clerical, Adult Dept.	Whitlock	1,200.00
Clerical, Adult Dept.	Twohig	1,260.00
Clerical, Boys' & Girls'	Webb	1,260.00
Clerical, Catalog Dept.	Maynard	1,320.00
Clerical, Catalog Dept.	Harrington	1,140.00
Clerical, Extension & Boys' & Girls' Dept.	(to be appointed)	1,140.00
Secretary	Ammar	1,500.00
Bookmobile Driver	House	1,740.00
Page	Thompson	300.00
Page	Whitaker	300.00
Custodian	Hoblitzell	1,620.00
Custodian (part-time)	Smith	700.00
Trash hauler	Bradford	48.00

Books and Supplies

Books	17,000.00
Periodicals	1,700.00
Binding	2,400.00
Supplies	2,400.00

Printing 325.00

Utilities

Telephone	475.00
Gas	800.00
Electricity	2,500.00
Water	325.00

Miscellaneous

General	500.00
Reference Room Ceiling	1,000.00

Exhibit A

Insurance	750.00
Building Maintenance	1,800.00
Garnet Branch	
Salaries, books, etc.	7,921.00

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

Held on

June 10, 1946

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on June 10, 1946, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray
Mrs. Clark
Mr. Robertson
Miss Taylor

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on May 10, 1946, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of May, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Chairman called for committee reports.

The Librarian presented the minutes of a meeting of the Budget Committee held on June 5, 1946 (Exhibit A-1), at which the Committee had recommended a budget of $85,632.00 for the fiscal year 1946-1947.

After discussion, Mr. Robertson moved the adoption of the following resolution:

RESOLVED, That the Report of the Budget Committee be received and filed; that the proposed 1946-1947 budget of $85,632.00 submitted by the Budget Committee be approved; and that the said budget be transmitted to the Board of Education, with the recommendation that it be adopted.

The motion was seconded by Miss Taylor, and, a vote being taken, was carried.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 146 and 147) and Miss Taylor moved that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was duly seconded and carried.

There being no further business, the meeting, on motion, was adjourned.

Chairman

Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

Held on

August 2, 1946

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on August 2, 1946, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Miss Taylor
Dr. Cook
Mr. Flinn
Judge Hudson

In the absence of Mr. Ray, Dr. Cook was chosen by unanimous consent to act as Chairman.

The minutes of the meeting held on June 10, 1946, were approved.

The Chairman asked for the Librarian's report. The Librarian read his reports covering the months of June and July, which reports were accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 148, 149, 150, and 151) and Miss Taylor moved, Mr. Flinn seconding, that the bills be approved by the Library Board and transmitted to the Board of Education (List Nos. 149 and 151) and the Finance Committee (List Nos. 148 and 150) for payment. The motion was carried.

The Librarian presented the resignations of Miss Jane McDaniel, Head of the Catalog Department, effective August 12, and Mrs. Nancy

Harrington Browder, typist, Catalog Department, effective August 14. The resignations were declared accepted, and the Librarian was directed to proceed with the necessary steps for qualified replacements.

The Librarian presented the applications of Mrs. Pearlie A. Hartman and Mrs. Doris L. Sullivan for the position of typist in the Catalog Department, replacing Mrs. Browder. Judge Hudson moved the adoption of the following resolution:

RESOLVED, That the Librarian be authorized to employ one of the applicants listed in order of preference:

Mrs. Pearlie A. Hartman
Mrs. Doris L. Sullivan

The motion was seconded by Miss Taylor, and, a vote being taken, was declared adopted.

The Librarian stated that no provision had been made in the 1946-1947 budget for a salary increase for Miss Grace E. Maynard, typist, Catalog Department, for the reason that the time of the approval of the budget it was believed that Miss Maynard was to resign. Miss Maynard has since indicated her desire to remain with the Library, and after discussion Hudson moved the adoption of the following resolution:

RESOLVED, That the salary of Miss Grace E. Maynard be increased to $125.00 per month effective August 1, 1946.

The motion was seconded by Mr. Flinn, and, a vote being taken, the motion was declared adopted.

The Librarian stated that in the past it had not been customary to give the custodian any vacation, and suggested that the present custodian be given a week's vacation with pay. After discussion, the Librarian was authorized to arrange for a substitute custodian for a one week period, with the sense that in the future the custodian be given an annual vacation

of two weeks with pay.

The Librarian presented the application of Miss Emogene Webb for the position of clerical assistant in the Extension and Boys' and Girls' Department. After discussion, Mr. Flinn moved, Judge Hudson seconding, that the following resolution be approved:

> RESOLVED, That Miss Emogene Webb be employed as clerical assistant in the Boys' and Girls' and Extension Departments at a salary of $95.00 per month, effective July 16, 1946.

A vote being taken, the motion was declared adopted.

The Librarian presented plans for a thirteen-week series of radio broadcasts over WCHS to be sponsored jointly by the Charleston Junior League and the Library. The series, entitled "Books Bring Adventure," has been prepared by the Association of Junior Leagues of America, and consists of dramatizations of specially selected books for children. All expenses in connection with the broadcasts, which will probably begin next month, will be met by the Charleston Junior League.

There was some discussion of various methods by which pigeons might be prevented from roosting in the vicinity of the main entrance, and the Librarian was directed to ask the assistance of the Maintenance Department of the Board of Education in putting up suitable barriers.

There being no further business, the meeting, on motion, was adjourned.

Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

Held on

September 6, 1946

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on September 6, 1946, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray
Judge Ritz
Mr. Dayton
Mr. Dickinson
Dr. Cook

The minutes of the meeting held on August 2, 1946, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of August, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 152 and 153) and Judge Ritz moved, Mr. Dickinson seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Librarian presented the resignation of Miss Elizabeth Quarrier, Assistant, Catalog Department. Mr. Dayton moved, Mr. Dickinson seconding, that the resignation be accepted effective August 31, 1946. The motion was carried, whereupon Mr. Dayton read the following resolution and moved

that it be adopted:

WHEREAS, Miss Elizabeth Quarrier has tendered her resignation, which this Board accepts with regret, be it

RESOLVED, That this Board here record its deep appreciation for the fine services which Miss Quarrier has given to the Library during the many years of her association with it.

Mr. Dickinson seconded the motion, and, a vote being taken, it was unanimously adopted.

The Librarian presented the applications of four candidates for the position of Head of the Adult Department. After some discussion, Judge Ritz moved the adoption of the following motion:

RESOLVED, That the Librarian be authorized to employ as Head of the Adult Department, at a salary of $2506.60 per annum, one of the following candidates who is in his opinion most suitable:

Mr. Henry S. Montague, Jr.
Miss Carmen L. Thorson
Miss Elizabeth Kennedy
Mr. Richard E. Barrows

The motion was seconded by Mr. Dickinson, and, a vote being taken, it was duly adopted.

The Librarian presented the application of Miss Mary E. Richardson for a position in the Adult Department. After discussion, Mr. Dayton moved that the following resolution be adopted:

RESOLVED, That Miss Mary E. Richardson be employed as assistant in the Adult Department at a salary of $2106.60 per year, effective October 1, 1946.

The motion was seconded by Mr. Dickinson, and, a vote being taken, was duly adopted.

The Librarian presented the application of Miss Jane Brugger for a position in the Catalog Department. After discussion, Mr. Dayton moved

the adoption of the following resolution:

RESOLVED, That Miss Jane Brugger be employed as assistant in the Catalog Department at a salary of $2106.60 per year, effective as soon as she can be released from her present duties.

The motion was seconded by Judge Ritz, and, a vote being taken, was duly adopted.

The Librarian stated that the position of Head of the Catalog Department had been left vacant on the resignation of Miss McDaniel, and that he wished to recommend Miss Alice Wilson, assistant in the Department, for the position. After discussion, Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Miss Alice Wilson be appointed Head of the Catalog Department at a salary of $2400.00 per year effective September 1, 1946.

The motion was seconded by Mr. Dickinson, and, a vote being taken, it was duly adopted.

The Librarian stated that Allan Whittaker, page, had resigned, and presented the application of Richard Moore for the position. Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Richard Moore be employed as page to replace Allan Whittaker at a salary of $37.00 per month, effective September 3, 1946, and

RESOLVED FURTHER,
That the monthly salary of Lillian Thompson, page, be increased from $25.00 to $32.00 per month effective September 1, 1946.

Dr. Cook seconded the motion, and, a vote being taken, it was adopted.

Mr. Dayton stated that the large oil painting, "Southeaster," by Jay Connaway, was in need of repair due to improper framing and cleaning, and moved the adoption of the following resolution:

RESOLVED, That the Librarian be authorized to take proper steps to have the Connaway oil painting restored and reframed.

Mr. Dickinson seconded the motion, and, a vote being taken, it was adopted.

There being no further business, the meeting, on motion, was adjourned.

John Kay
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

Held on

October 4, 1946

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on October 4, 1946, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray
Judge Ritz
Judge Hudson
Mr. Robertson

The minutes of the meeting held on September 6, 1946, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of September, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 154 and 155) and Judge Hudson moved, Judge Ritz seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Chairman presented a letter dated September 19, 1946, from the Commissioner of the West Virginia Department of Labor and the Chief of the Charleston Fire Department, addressed to the Kanawha County Board

of Education and the President of Morris Harvey College, relative to existing conditions in the Library building which may constitute a fire and safety hazard. On motion, it was ordered that the letter be received and filed.

After discussion, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That the Library Board recommend to the Kanawha County Board of Education the immediate construction of a fire escape on the Library in accordanee with the letter of the Commissioner of Labor dated September 19, 1946; and
>
> RESOLVED FURTHER,
> That the Librarian proceed forthwith to advise the said Board of Education of said recommendation, and of the steps which have been or will be taken to correct the other conditions referred to in the said letter.

The motion was seconded by Mr. Robertson, and, a vote being taken, was declared adopted.

The Librarian stated that he had discussed the other enumerations in the letter with Dr. Riggleman and that steps have already been taken to eliminate and correct the hazards created by operations at Morris Harvey College. The Librarian further stated that Dr. Riggleman had expressed a willingness to cooperate in the procurement of temporary emergency equipment, and Judge Hudson moved the adoption of the following resolution:

> RESOLVED, That the Librarian be authorized to purchase six fire extinguishers to be placed in strategic locations in the portion of the building used for library purposes, with the understanding that Morris Harvey purchase the same number to be placed in the portion of the building used by it.

The motion was seconded by Mr. Robertson, and, a vote being taken, was declared adopted.

The Librarian was requested to consult with Dr. Riggleman concerning the cost and availability of canvas slide fire escapes and to report to

the Library Board at the next meeting.

The Librarian reported the resignation of Richard Moore, page, effective September 30, 1946, and presented the application of Harold Meade for the position. Judge Hudson moved, Judge Ritz seconding, the adoption of the following resolution:

> RESOLVED, That Harold Meade be employed as page at a salary of $37.00 per month effective October 1, 1946.

The motion was adopted.

The Librarian reported the resignation of Mrs. Pearlie A. Hartman, Catalog Department typist, effective September 30, 1946.

The Chairman stated that Morris Harvey College desired to erect a one-story cinder-block structure for use as classrooms on the ground at the rear of the Library, the structure to be situated approximately ten feet from the center portion of the Library and to extend approximately from the sidewalk on Hale Street to the sidewalk on Dickinson Street. After discussion, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That the Library Board allow Morris Harvey, upon execution of a formal contract, to construct a temporary structure for classrooms on the ground at the rear of the Library to be used for two years and as much longer as the space is not required for Library usage, provided the Kanawha County Board of Education, or a majority of the members thereof, approve the same, either formally or informally.

The motion was seconded by Judge Hudson, and, a vote being taken, the resolution was declared adopted.

There being no further business, the meeting, on motion was adjourned.

John Kay
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

November 8, 1946

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on November 8, 1946, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray
Mrs. Clark
Miss Taylor
Mr. Dickinson
Senator Robertson
Dr. Cook

The minutes of the meeting held on October 4, 1946, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of October, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 156 and 157) and Senator Robertson moved, Miss Taylor seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Librarian reported that plans of Morris Harvey College for the erection of a temporary classroom structure on the lot at the rear of the Library were still indefinite. The Chairman stated that proper

measures to have the space available had been taken, pending approval by the Board of Education and a definite decision by the College officials.

The Librarian reported that an order for twelve fire extinguishers had been placed, and that the defective circuit on the third floor had been replaced. He reported further that a bid for the installation of two canvas "Evacuator" chutes at a cost of $1,050.00, one to be placed on the second floor and one on the third, had been received. After discussion, Mr. Dickinson moved the adoption of the following resolution:

RESOLVED, That the Librarian be authorized to purchase from the Interstate Distributing Agency, of Huntington, West Virginia, two "Evacuator" fire chutes, provided that Morris Harvey College will pay half the cost thereof; and,

RESOLVED FURTHER,
That the purchase be made only in the event that a regular steel outside fire escape, to be erected on the south side of the Library Building, is not obtainable within the next ninety days.

The motion was seconded by Senator Robertson, and, a vote being taken, was adopted.

The Librarian, after presenting a recommendation from Mr. Dayton that the Connaway oil painting, "Southeaster," be re-lined at a cost of $125, was directed to have the work done.

The Librarian reported the resignation of Harold Meade, page, effective October 31, 1946, and presented the application of Tom Theofanous for the position. Dr. Cook moved, Mr. Dickinson seconding, the adoption of the following resolution:

RESOLVED, That Tom Theofanous be employed as page at a salary of $37.00 per month effective November 1, 1946.

The motion was adopted.

The Librarian presented the application of Miss Mary Connell for a position as typist in the Catalog Department, and Miss Taylor moved the adoption of the following resolution:

> RESOLVED, That Mary Connell be employed as typist in the Catalog Department at a salary of $95.00 per month effective October 14, 1946.

Mrs. Clark seconded the motion, and, a vote being taken, it was adopted.

There being no further business, the meeting, on motion, adjourned.

John W. Ray
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

December 6, 1946

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on December 6, 1946, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mrs. Clark
Miss Taylor
Judge Ritz
Dr. Hoffman
Dr. Cook
Senator Robertson
Mr. Flinn

Mrs. Clark, the Vice-President, presided as Chairman.

The minutes of the meeting held on November 8, 1946, were approved and ordered filed.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of November, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 158 and 159) and Senator Robertson moved, Judge Ritz seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Librarian stated that there would be a small surplus in the salary budget for the year 1946-47 because of delays in the filling of several vacant positions during the first five months of the fiscal year, and recommended that the surplus be used for the purpose of increasing the salaries of certain staff members. There was discussion concerning the proposal at the conclusion which Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the salaries of the following named members of the staff be increased $10.00 per month, effective December 1, 1946, for the balance of the fiscal year:

Lorena Ammar
Betty Ann Dawson
Mary Connell
Ellagene Maynard
Mildred Reeves
Dorothy Twohig
Emogene Webb
Aileen Webb
Rhoda Whitlock

The motion was seconded by Senator Robertson, and a vote being taken, it was unanimously adopted.

There being no further business, the meeting, on motion adjourned.

Helen S. Clark
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

January 3, 1947

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on January 3, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Miss Taylor
Mr. Dayton
Judge Ritz
Mr. Dickinson

In the absence of Mr. Ray, Judge Ritz was unanimously chosen to preside as chairman.

The minutes of the meeting held on December 6, 1946, were approved and ordered filed.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of December, which report was accepted and ordered field, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 160 and 161) and Mr. Dayton moved, Miss Taylor seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Librarian reported the resignation of Miss Mildred Reeves, assistant

in the Adult Department, effective December 31st, and presented the application of Miss Louise O'Connor for the position created by the vacancy of Miss Reeves. Mr. Dickinson moved the adoption of the following resolution:

RESOLVED, That Miss Louise O'Connor be employed as assistant in the Adult Department at a salary of $105.00 per month effective December 16, 1946.

Miss Taylor seconded the motion, and, a vote being taken, it was adopted.

The Librarian reported that the Kanawha County Board of Education had received a bid from one concern to construct a fire escape on the library building and that a bid from another concern would be received shortly. There was some discussion concerning the hazards of fire which are faced as long as the Library building remains without any means of emergency escape and Mr. Dayton moved the adoption of the following resolution:

RESOLVED, That some type of fire escape be procured and installed as soon as possible.

Mr. Dickinson seconded the motion, and, a vote being taken, it was adopted.

There being no further business, the meeting, on motion, adjourned.

Chairman

Charles E. T Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

February 7, 1947

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on February 7, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray
Judge Ritz
Dr. Hoffman
Judge Hudson
Dr. Cook

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on January 3, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of January, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 162 and 163) and Judge Ritz moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Librarian exhibited bids and drawings for the erection of a steel fire escape one submitted by H. B. Agsten and Sons and another by the Crichton Engineering Company, and after full discussion as to the probably cost, the location on the Library, and related matters, Dr. Hoffman moved the adoption of the following resolution:

RESOLVED, That Judge Hudson, as Chairman, and Mr. Dickinson be appointed a special committee of the Building and Grounds Committee, with full power to act in the matter of a fire escape for the Library, after consulting with the proper representatives of the Kanawha County Board of Education.

The motion was seconded by Judge Ritz and a vote being taken, it was adopted.

The Librarian presented for examination a sample of the galvanized iron pigeon proofing material manufactured by Stanley's Roofing and Building Service, Inc., and after discussion Dr. Cook moved the adoption of the following resolution:

RESOLVED, That the Librarian be authorized to expend a sum not to exceed $300.00 for the purchase and installation of pigeon repellent material.

The motion was seconded by Dr. Hoffman and a vote being taken, it was adopted.

A sample bookmark containing miscellaneous advertising by local firms which a Baltimore advertiser proposed to print for the Library was presented by the Librarian for consideration. It was decided that the Library did not wish to sponsor such a bookmark.

Dr. Cook moved the adoption of the following resolution:

RESOLVED, That Miss Anna Taylor be appointed the respresentative of the Board of Directors on the Kanawha County Council of Social Agencies.

The motion was seconded by Judge Ritz and a vote being taken, it was adopted.

The Chairman stated that he was of the opinion that the Library as well as the members of the Board of Directors would be benefitted if the Library were to enroll the individual members of the Board as members of the American Library Association. After discussion of the

matter, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That the Librarian be authorized to enroll the members of the Library Board as individual members of the Trustees Division of the American Library Association for the calendar year 1947.

The motion was seconded by Judge Hudson, and a vote being taken, it was adopted.

The Librarian presented a bid for the furnishing and installing of an acoustic tile ceiling in the Reference Room by the Acoustical Engineering Company at a cost of $1,045.00. Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That the bid of the Acoustical Engineering Company for the installation of an acoustic tile ceiling in the Reference Room heretofore duly authorized, at a cost of $1,045.00 be accepted.

The motion was seconded by Dr. Hoffman, and, a vote being taken, it was adopted.

The Librarian presented a request from Mr. Richard Grissinger, a student at Morris Harvey College, for permission to install a small candy counter in the lower hall adjacent to the door way between the College and the Library. It was unanimously agreed that in view of the already congested condition of the building, such an installation was undesirable, and the request was accordingly denied.

There being no further business, the meeting, on motion, adjourned.

John W. Ray
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

MARCH 7, 1947

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on March 7, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray
Judge Ritz
Mrs. Clark
Dr. Cook
Mr. Dickinson
Judge Hudson

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on February 7, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of February, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 164 and 165) and Judge Ritz moved, Mr. Dickinson seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

Mr. Dickinson presented the report of the Special Committee to consider the matter of a fire escape. The Committee recommended that in view of the unduly high cost of steel at the present time, the Librarian

be authorized, after securing the approval of Mr. Flinn and Mr. McLane, to place an order for two canvas "Evacuators" form prompt installation.

After discussion Judge Ritz moved that the report be received and approved and the Librarian be directed to act in accordance with the recommendation. The motion was seconded by Mrs. Clark and, a vote being taken, it was unanimously adopted.

The Librarian presented the application of Miss Nora Mae Slaughter for a temporary position as typist in the Catalog Department in the absence of Miss Mary Connell, regular typist, and Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That the appointment of Miss Nora Mae Slaughter, as typist in the Catalog Department, for a period of 80½ hours at the rate of seventy-five cents per hour be approved.

The motion was seconded by Dr. Cook, and a vote being taken, it was duly adopted.

There being no further business, the meeting, on motion, adjourned.

Chairman

Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

APRIL 4, 1947

The regular monthly meeting of the Board of Directors of Kanawha County Public Library was held on April 4, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray
Judge Ritz
Miss Taylor
Senator Robertson
Dr. Cook
Mr. Flinn
Mrs. Clark

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on March 7, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of March, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 166 and 167) and Judge Ritz moved, Miss Taylor seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Librarian reported the resignation of Miss Aileen Webb, assistant, Boys' and Girls' Department, effective April 12th, and the resignation

of Mrs. Rhoda Maud Whitlock Moss, assistant, Adult Department, effective April 12th. The Librarian presented the applications of Miss Ann Miller and Mrs. Jayne Blagg for the vacancies and Dr. Cook moved the adoption of the following resolution:

RESOLVED, That Miss Ann Miller be employed as assistant in the Boys' and Girls' Department at a salary of $105.00 per month; effective April 7th, and,

RESOLVED FURTHER,
That Mrs. Jayne Blagg be employed as assistant in the Adult Department at a salary of $105.00 per month; effective April 1st.

Senator Robertson seconded the motion, and a vote being taken, it was adopted.

There being no further business, the meeting, on motion, adjourned.

Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

MAY 9, 1947

The annual meeting of the Board of Directors was held on May 9, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Mrs. Clark
Mr. Dayton
Mr. Dickinson
Judge Hudson
Judge Ritz
Senator Robertson
Miss Taylor

The minutes of the meeting held on April 4, 1947, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of April, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Chairman asked for the Annual Report of the Librarian, who presented the Report for the period May 1, 1946-April 30, 1947, and read excerpts from it. It was moved by Judge Ritz and seconded by Miss Taylor that the Annual Report be accepted and filed as a part of the Minutes of the Annual Meeting and a copy thereof be transmitted to the Board of Education and to each member of the Board individually, and to each member of the Library Board, and that the Librarian submit such portions thereof as he deems advisable to the newspapers for

publication. The motion was carried.

Mr. Dayton moved the adoption of the following resolution:

RESOLVED, That the Board of Directors express their appreciation to the Librarian and the entire staff of the Kanawha County Public Library for their noteworthy record of service and accomplishment during the past year.

The motion was seconded by Mr. Dickinson, and, a vote being taken, the motion was unanimously adopted.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 168 and 169) and Judge Ritz moved, Senator Robertson seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. A vote being taken, the motion was adopted.

The Librarian stated that the National conference of the American Library Association would be held in San Francisco the week of June 29, and that it would be of benefit to the Library to encourage the attendance of one or two staff members. Mr. Dayton moved, Judge Ritz seconding, that the following resolution be adopted:

RESOLVED, That a sum, not exceed seventy-five (75) dollars, be given, at the discretion of the Librarian, to one or two members of the staff to defray expenses in connection with the attendance at the San Francisco Conference of the A.L.A.

A vote being taken, the motion was carried.

The Librarian reported that there will be a small surplus in the salary budget and presented the application of Miss Hertha Beskin for temporary employment during May and June. After discussion of the qualifications of Miss Beskin, Miss Taylor moved the adoption of the following resolution:

RESOLVED, That Miss Hertha Beskin be employed as professional assistant in the Catalog Department for May and June at a salary of $150.00 per month.

The motion was seconded by Mr. Dickinson and, a vote being taken, it was declared adopted.

The Librarian stated that Miss Stella Derksen, assistant in the Extension Department, was taking a month's leave of absence without pay and presented the application of Miss Hazel Fisher for employment as substitute for Miss Derksen. Mr. Dayton moved the adoption of the following resolution:

RESOLVED, That Miss Hazel Fisher be employed as substitute for Miss Derksen at a salary of $175.00 per month.

The motion was seconded by Mrs. Clark, and a vote being taken, it was declared adopted.

The Chairman stated that nominations were in order for the offices of President, Vice-President, and Secretary of the Library Board for the next fiscal year. Mr. Dayton moved that the Secretary be instructed to cast a unanimous ballot for re-election of the present officers. The motion was seconded by Mr. Dickinson, and, a vote being taken, was declared adopted, and Mr. Ray was declared elected President, and Mrs. Clark, Vice-President for the ensuing year.

The Chairman read the following letter of resignation of the Librarian.

To the Board of Directors of the Kanawha County Public Library:
It is with a deep sense of personal loss that I tender herewith my resignation as Librarian of the Kanawha County Public Library. In the near future, I shall take up new duties as Assistant to the Librarian of the Public Library of Buffalo, New York. One does not sever lightly an association of over seven years, particularly when they have been years marked by some fulfilment and accomplishment, accomplishment that would

have been impossible but for the guidance and support of the Board of Directors. During all the time of my association with the Library, including the years I was absent on leave in the Army, as well as the years in Charleston, I have had a great satisfaction in the sympathy, friendship, belief and encouragement of the Board, as individuals and as a body, and with my resignation I tender also the fullest measure of my gratitude. I shall always look back upon my tenure here with pleasure.

Sincerely,

Charles E. Butler

May 2, 1947

Judge Ritz moved that the following resolution be adopted:

WHEREAS, This Board has today been presented with the resignation of Mr. Charles E. Butler; and,

WHEREAS, Mr. Butler, since assuming the post of Librarian in September, 1939, by personal devotion and unexcelled leadership, has doubled the home use of books in this county, extended library service to more than thirty-five communities outside the city of Charleston, and has built a collection of high bibliographic and literary worth approaching 90,000 volumes; and,

WHEREAS, The Library Building has been remodeled into pleasant and modern library quarters; and the Traveling Branch Library has been enlarged and expanded; and,

WHEREAS, Mr. Butler by his personal sincerity and sympathetic understanding which he extended on all occasions to the members of the Library staff has imbued the members of the staff with a spirit of loyalty and purpose in their common effort; and,

WHEREAS, Mr. Butler has provided a substantial foundation for the continued growth of library service in the county;

THEREFORE, BE IT RESOLVED,
That the resignation of Mr. Butler be accepted with keenest regret; and,

RESOLVED FURTHER,
That this Board extend to Mr. Butler a vote of thanks and appreciation for his distinguished period of service and that the Board herewith expresses individually and collectively the sincerest good wishes of its members for Mr. Butler's continued success in his chosen profession; and,

RESOLVED FURTHER,
That a copy of this resolution be spead upon the minutes of this meeting, and that a copy be given to Mr. Butler.

Mr. Dickinson seconded the motion, and in the discussion which followed each member of the Board expressed regret at the departure of Mr. Butler and wished him well in his new undertaking. Upon a vote being taken, the motion was carried, and the resignation of Mr. Butler was accepted to take effect June 21, 1947.

The Chairman stated that he had considered the management of the Library after Mr. Butler's departure, and was prepared to recommend Mr. Robert H. Simonds, Assistant Librarian, since February 1946, should be appointed Acting Librarian. The situation was discussed, and Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Mr. Robert H. Simonds be appointed Acting Librarian and Acting Secretary of the Board of Directors to serve after the departure of Mr. Butler until the Board of Directors should otherwise order.

The motion was seconded by Mr. Dickinson, and, a vote being taken, was unanimously adopted.

There being no further business, the meeting, on motion, was adjourned.

Chairman

Charles E. Butler
Secretary

The Kanawha County Public Library

Annual Report

1946-1947

Charleston, West Virginia

The Kanawha County Public Library is an outgrowth of the community library service which was begun in Charleston in 1909. It is maintained by the Board of Education of Kanawha County as an integral part of the educational facilities of the county, and is supported by taxes levied for educational purposes. It is governed by a Board of Directors appointed by the Board of Education. Like all public libraries, it is a living and concrete embodiment of the belief of the founders of the American Commonwealth that no stronghold is so strong as a nation of enlightened free men.

KANAWHA COUNTY BOARD OF EDUCATION

Mr. Charles P. McCabe, *President*

Mr. H. R. Klostermeyer — Mr. N. N. Snyder

Dr. L. S. McDaniel — Mr. A. S. Thomas, Jr.

Mr. Virgil L. Flinn, *Secretary*

KANAWHA COUNTY PUBLIC LIBRARY

BOARD OF DIRECTORS

Mr. John V. Ray, *President*

Mrs. W. E. Clark, *Vice-President*

Dr. Roy Bird Cook — Judge Arthur P. Hudson

Mr. Arthur S. Dayton — Judge Harold A. Ritz

Mr. C. C. Dickinson, Sr. — Mr. S. H. Robertson

Mr. Virgil L. Flinn — Mrs. H. D. Rummel

Rev. Joseph C. Hoffman — Miss Sue Staunton

Miss Anna Taylor

LIBRARY STAFF

Charles E. Butler, *Librarian, and Secretary of the Board*

Robert H. Simonds, *Assistant Librarian*

Miss Lucille Moore, *Head, Extension Department*

Miss Alice Wilson, *Head, Catalog Department*

Miss Wilma G. Brown, *Head, Boys' and Girls' Department*

Miss Elizabeth Kennedy, *Head, Adult Department*

Mrs. Vallee Blagg — Miss Stella Derksen

Mrs. James Bond — Miss Ellagene Maynard

Miss Jane Brugger — Miss Ann Miller

Miss Angela Chase — Mrs. Louise O'Connor

Miss Mary Connell — Miss Dorothy Twohig

Miss Betty Ann Dawson — Miss Emogene Webb

Miss Mary E. Richardson — Miss Martha Wright

Miss Lorena Ammar, *Secretary*
Mr. Charles House, *Bookmobile*
Miss Lillian Thompson, *Page*
Mr. Tom Theofanous, *Page*
Mr. R. R. Hoblitzell, *Custodian*
Mrs. Emma Hamler, *Garnet Branch*
Mrs. Laverta Spurlock, *Garnet Branch*

To the Board of Directors of the Kanawha County Public Library:

The annual report of the Kanawha County Public Library for the period May 1, 1946, to April 30, 1947, is herewith submitted for your consideration.

During the past fiscal year the circulation of books for home use numbered 324,747, an increase of 32,691 over the number issued during 1945-1946. New patrons were issued 6,695 borrower's cards, 602 more than in 1945-1946, bringing the total number of card holders to 23,732. No record is kept of the use of books on the open shelves in the Library. Recorded requests for reference assistance at the service desks numbered 21,098, an increase of 31 per cent over last year's questions; an increase, incidentally, which often taxed the energies of the librarians. This growth might seem to question, at least, the opinions put forth by Mr. Richard Hughes in his *Virginia Quarterly Review* article, "Literature and Radio," in which he suggested that the spoken word might result in the dis-use of the written word, and in any event it was heartening to read a comment by the critic and novelist, Isabel M. Paterson, on his predictions. If literature, because of the widespread use of the radio, returns to its earliest form, the oral, "it will involve," said Mrs. Paterson, "a great regression from civilization to barbarism; for the written word is the one necessary means of communication for civilization. . . . Not even a sound record will

do the same thing; the written word allows a complex or abstract subject to be spread out before one for reflection, for an equally complex mental operation on it, which is not possible in auditory communication."[1]

One more quotation. Mr. Wilmarth S. Lewis, in his paper on "The Layman and Libraries," wrote: "Libraries are not just another 'worthy cause.' They are the foundations upon which education rests, and education is one of the two forces which can yet save the world. The contents of libraries and the use made of them will play a critical part in the history of the next few years, for the use of libraries, if it be made at all, will be made by those who determine the fate of mankind, the laymen of the world."[2]

The Book Collection

The book collection numbers at present approximately 90,000 books. Of these, 10,428 were added during the twelve months covered by this report. That the Kanawha County Public Library's collection is the largest of the public libraries of the state is only a small satisfaction; it has been adjudged that a proper collection should contain at least 1.75 books per capita for the population served, and this Library, at its present rate of growth, must remain inadequate for many years to come. In "The Layman and Libra-

[1] *New York Herald-Tribune Weekly Book Review*, January 26, 1947.

[2] *The Yale Review*, Spring, 1947.

ries," Mr. Lewis comments: "The library should attract to itself collectors who will give it collections which the library wants. A great library is a collection of collections. Some of them have been made by the librarian and his predecessors, but in a large library many of them have come by gift. . . . When even the wealthiest libraries have subscribed to the learned and unlearned journals and bought all the current books they must have, there is very little money left over for new collections. . . . If they are going to grow in usefulness they must have new collections. And these must come from owners of private collections."

Perhaps in the future this Library will be fortunate enough to receive the attention of local book collectors, and will grow by the gifts of public-spirited laymen. This is not to say that at the present, nor in the past, donors are, or have been, lacking, for during the past year 625 volumes were received as gifts to the collections, as well as current subscriptions to approximately fifty periodicals.

For books, periodicals, pamphlets and binding, the sum of $27,514.51 was expended. In all fields, the selection of printed material added to the collection was made with thought and care, for the creation of a collection of books, the bringing together of materials for expanding the borders of human knowledge, is necessarily fraught with risk.

Carelessness, or a lack of responsibility, or even an unawareness of the essential nature

of a library's business, might have resulted in a larger circulation, but we have set a high standard of content. Among the noteworthy material added was Blanton's *Medicine in Virginia in the 19th Century,* the *Fragonard drawings for Ariosto,* the *Works of J. M. Synge,* Helmuth Bossert's *Volkunst in Europa,* the Perrot *History of Art,* the *Ocean of Story,* the *Writings and Speeches of Oliver Cromwell,* Otto Falke's *Decorative Silks,* Arthur Porter's *Romanesque Sculpture of the Pilgrimage Roads,* Hans Tietze's *Drawings of the Venetian Painters,* and Chandler Post's *History of Spanish Painting.*

Of the 10,429 volumes added, 7,079 were for the adult collection, and 3,350 were for the juvenile collection.

Extension Department

This Department, which serves the residents of the county outside Charleston, has recorded its most active year. The Bookmobile, which serves some forty communities on a two-week schedule, circulates the majority of books during its daily visits; a smaller number of books is made available, in communities where the Bookmobile is unable to stop, by means of deposit stations. Eighteen deposit stations and collections are maintained at present: four which are year-round, six school collections which also contain adult books, and eight school collections without books for adults. There are still many communities unserved, more than twenty of them

with populations of over five hundred, and countless schools. An idea of the possibilities of service yet to be established may be gained from a comparison of the circulation figures of the Department for March, 1941, just after the present Bookmobile was put into operation, with those of March, 1947. In March, 1941, 2,567 books were issued; last March the number of books had increased 453 per cent, to 14,213. 1,799 borrowers' cards were issued to new patrons of the Bookmobile, a decrease of 7 per cent of the number issued last year.

The Boys' and Girls' Department

During the period covered by this report, the circulation of the Boys' and Girls' Department totaled 88,144, an increase of 3 per cent over that of the previous year. Visits to schools by the Boys' and Girls' Librarian, the interest aroused in the puppet shows given by the Library Club, the plan of having teachers bring classes to the Department for instruction and introduction, the series of radio plays arranged by the Charleston Junior League — all these were a stimulus to an already active part of the Library.

With the generous cooperation of the Charleston Junior League and WCHS, there was presented on Saturday afternoons, "Books Bring Adventure," fifteen minute dramatizations of popular books for children. The series, which ran from December to March, was widely publicized and well received, and

there can be no doubt that it created a definite interest in the Library. A radio was furnished by the Galperin Music Company for listeners in the Library.

Story hours for the younger readers were held on most Saturdays during the year, and in addition to these, there were approximately fourteen puppet shows presented by the Library Club and Girl Scout troops. The Department's interest in the "Books Across the Sea" program continued with the exchange of books with certain English libraries, and through the efforts of the Library Club and schools throughout the County, a Treasure Chest of thirty outstanding juvenile books was given to the war-torn Ecole de Garsons at Longwy, France. One hundred and sixty-six children enrolled in the Vacation Reading Club, reporting a total of 1,210 books read.

To the Department's collection 3,350 new books were added during the year, and 1,012 new borrowers were enrolled.

Staff

The Librarian benefitted from an increasing stability of personnel during the past year; only six resignations were accepted by the Library Board in contrast to the fifteen of the previous year. Miss Elizabeth Kennedy joined the staff as Head of the Adult Department in October, 1946; Miss Jane Brugger came as a member of the Catalog Department in November, 1946; and Miss Mary Richardson came as a member of both the Adult and

Catalog Departments in October, 1946. Miss Alice Wilson, who joined the staff in August, 1945, was appointed Head of the Catalog Department in September, 1946, upon the resignation of Miss Jane McDaniel. Miss Elizabeth Quarrier, long time member of the staff, resigned in August, 1946, to become Librarian of Morris Harvey College.

The staff in all departments served the Library and the Library's patrons faithfully and with skill, and with patient understanding of the crowded conditions under which they worked. It is to be hoped that readers and staff will be rewarded by the more adequate space to be made available when the Library occupies the whole building.

Exhibits

As an experiment this year, the Library's art exhibits were drawn mainly from its own collection of prints and reproductions rather than from the rented exhibitions used in the past, and from all indications it was a worthwhile experiment. The exhibits were smaller, of course, but were thereby more suitably arranged. From portfolios which otherwise might have remained largely out of use, there were displayed examples of art which included Japanese and Chinese prints, drawings by Toulouse-Lautrec, frescoes by Diego Rivera, paintings by Delacroix, Giotto, Fra Angelico, van der Weyden, and other artists. Oils by Mr. Joseph Hugo were hung in the

Browsing Room for short periods, and the year closed with an exhibition of original paintings and drawings arranged by the Morris Harvey Art Guild.

Garnet Branch

Garnet Branch, the Library's only auxiliary agency in Charleston, has a permanent collection of approximately 13,000 volumes. 446 new volumes were added during the year, and 197 new borrowers were enrolled. Circulation of books for home use numbered 23,801, a gain of 1,899 over the preceding year. (In the body of this Report, circulation and registration figures for Garnet Branch are included in the totals; expenditures and books added are not included).

Gifts

Space does not permit a complete list of all those who presented books, periodicals, pamphlets, and other material, but the Library nevertheless is deeply grateful to those whose contributions have enriched the collection and the building, or made the Library known to a wider public. The Daily Mail and the Charleston Gazette, as in the past, were generous with space for lists of new books and special articles and pictures, and WCHS made radio time available for the "Books Bring Adventure" series. Carbide and Carbon Chemicals Corporation continued its contribution of technical periodicals, and members of the Kanawha Council of Garden Clubs donated flower arrangements.

The Future

As always, the goals that have been aspired to have not been reached, and perhaps happily so, because for any growing institution, a final achievement must always remain the promise of the future if work is to be undertaken with life and spirit. The Library has far to go. By national standards (which are perhaps faulty and are necessarily highly subject to qualification), the Library should have a book stock of at least 175,000 volumes; it has approximately 90,000. For the most limited or minimum service $1.00 per capita should be spent; the Library spends approximately 45 cents. And so on: branches should be established, and enough traveling units operated to reach all sections of the County; films and records should be available. But at least the goal has not been lost sight of. Ten years ago the annual circulation was 132,669, and 3,249 books were added. This year the number of books issued for home use was 324,747, a gain of 145%, and 10,429 books were acquired. With space in which to expand already almost a reality, and with its past record of steady if unspectacular progress a good foundation, the Library's future can be envisioned with pride and hope.

For the sympathy, guidance and support of the Board of Directors and the Board of Education of Kanawha County, the Library and its public are deeply grateful.

Respectfully submitted,

Charles E. Butler

Librarian

FINANCIAL REPORT

May 1, 1946-April 30, 1947

Books	$20,249.83
Binding	3,336.40
Periodicals	1,230.92
Postage	70.00
Supplies	1,850.62
Building Maintenance	3,624.65
Library Furniture and Office Equipment	965.72
Printing	396.32
Miscellaneous	247.88
Transportation	117.81
Salaries	44,195.04
Utilities	4,000.00
Insurance	750.00
Garnet Branch	7,921.00
Total	$88,956.19

Note: These figures are given only to indicate the relative proportion of funds used for books, salaries, etc. All financial records of the Library are kept and audited by the County Board of Education, which operates on a fiscal year of July 1 through June. There is, therefore, a difference between Board of Education records and Library records.

CIRCULATION REPORT

May 1, 1946-April 30, 1947

MAIN LIBRARY			
Adult Dept.			
Non-fiction	43,781		
Fiction	49,635		
Total		93,416	
Young Adult Collection			
Non-fiction	3,335		
Fiction	5,913		
Total		9,248	
Total Adult Department			102,664
Boys' and Girls' Department			
Non-fiction	8,900		
Fiction	44,729		
Total		53,629	

Teachers' Collection			
Non-fiction	8,528		
Fiction	25,987		
Total		34,515	
Total Boys' and Girls' Dept.			88,144
Total for Main Library			190,808
EXTENSION DEPARTMENT			
Bookmobile			
Adult Books			
Non-fiction	7,522		
Fiction	24,566		
Total		32,088	
Juvenile Books			
Non-fiction	11,999		
Fiction	41,166		
Total		53,165	
Teachers' Collection			
Adult			
Non-fiction	485		
Fiction	80		
Total		565	
Juvenile			
Non-fiction	1,328		
Fiction	18,220		
Total Teachers' Collection		20,113	
DEPOSIT COLLECTIONS			
Adult			
Non-fiction	150		
Fiction	1,189		
Total		1,339	
Juvenile			
Non-fiction	264		
Fiction	3,167	3,431	
Total for Deposit Collections			4,770
Total for Extension Dept.			110,136
GARNET BRANCH			
Adult Dept.			
Non-fiction	7,421		
Fiction	6,429		
Total		13,850	

Juvenile Dept.			
Non-fiction	5,138		
Fiction	4,765	9,953	
Total for Garnet Branch			23,803
Grand Total All Departments			324,747

SUMMARY

Adult			
Non-fiction	62,694		
Fiction	87,812		
Total		150,506	
Juvenile			
Non-fiction	36,207		
Fiction	138,034		
Total		174,241	
Grand Total			324,747

REGISTRATION

May 1, 1946-April 30, 1947

MAIN LIBRARY			
Adult Dept.			
New borrowers	3,596		
Transients	39		
Re-registered		1,231	
Total			4,866
Boys' and Girls' Dept.			
New borrowers	1,012		
Re-registered	160	160	
Total			1,172
EXTENSION DEPARTMENT			
Bookmobile			
New borrowers	1,799		
Re-registered		259	
Total			2,058
GARNET BRANCH			
New borrowers	249		
Re-registered		13	
Total			262
GRAND TOTAL			
New borrowers	6,695		
Re-registered		1,663	
Total			8,358

MATHEWS PTG. & LITHO. CO., CHARLESTON, W. VA.

Minutes of a Meeting

Of the Budget Committee

Of the Board of Directors

Of Kanawha County Public Library

Held on

June 3, 1947

A meeting of the Budget Committee was held in the Board Room of the Library on June 3, 1947, at 4:30 p.m.

The following members were present:

Mr. Dickinson, Chairman
Mr. Flinn
Judge Hudson
Judge Ritz

Mr. Dickinson, the Chairman, presided.

The Assistant Librarian was present and acted as Secretary.

The Chairman stated that copies of the proposed budget for the year 1947-1948 (Exhibit A) had been sent to the Committee members and that consideration of the various items was in order.

The estimated salary item was considered first. In response to a question by the Chairman, Mr. Flinn stated that the Salary Committee of which he is Chairman had been considering the salary scale and reading from a letter to Dr. Cook, a member of the Salary Committee, Mr. Flinn made these recommendations:

1. That the scale for librarians should be comparable with teachers of same qualification and experience and
2. That the increment for experience of librarians should conform to the experience increments of teachers.

It was further recommend by Mr. Flinn that the differential for department heads be based on the number of employees supervised. A discussion followed

in which it was pointed out that the contemplated scale for professional employees was comparable to the scale established by law for teachers. At the conclusion of the discussion Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the type of salary scale proposed by Mr. Flinn be adopted as the tentative base for professional salaries in the Library subject to further revision by the Salary Committee.

The motion was seconded by Judge Hudson and, a vote being taken, was unanimously approved.

The request for new and additional employees was then considered. In response to a question by the Chairman, the Assistant Librarian outlined the need and desirability of an increased staff. The question of an additional librarian seemed to depend of whether or not a second small Bookmobile was to be recommended. The discussion then centered on the question of a small panel type Bookmobile at the conclusion of which Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the item for Bookmobile II be eliminated from the proposed Budget.

The motion was seconded by Judge Hudson and, a vote being taken, was unanimously approved.

The request for the new employees was then considered again. In response to the question by the Chairman, the Assistant Librarian stated that the elimination of the request for a new librarian assistant would reduce the item for new employees by about $2,700.00, but he pointed out the tentative character of the amounts for salaries. At the conclusion of the discussion, Judge Hudson moved the adoption of the following resolution:

RESOLVED, That the request for an additional Librarian Assistant be eliminated from the proposed Budget.

The motion was seconded by Judge Ritz, and a vote being taken was unanimously approved.

A discussion followed on the item proposed for a new Bookmobile to replace the present Bookmobile at the conclusion of which Judge Hudson moved the adoption of the following resolution:

RESOLVED, That the item of $5,000 for the replacement of the present Bookmobile be adopted.

The motion was seconded by Mr. Flinn, and a vote being taken was unanimously approved.

The other items of the Budget were discussed and at the conclusion of the discussion, Judge Hudson moved the adoption of the following resolution:

RESOLVED, That the proposed budget items for Books and Supplies, Printing, Utilities, Miscellaneous, Insurance, Building Maintenance, and Garnet Branch be approved by the Budget Committee.

The motion was seconded by Mr. Flinn, and a vote being taken, was unanimously approved.

It was pointed out that the Budget submitted to the Budget Committee did not include any provision for a remodeling of the building upon the departure of Morris Harvey College.

A discussion followed, at the conclusion of which Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the recommendations of the Budget Committee (Exhibit B) concerning the items of the proposed 1947-48 Budget laid before it today be submitted to the Board of Directors at its meeting on June 6, 1947.

The motion was seconded by Judge Hudson and, a vote being taken, was unanimously approved.

There being no further business, the meeting was declared adjourned.

Chairman

Robert V. Simonds

Acting Secretary

Exhibit A June 3, 1947

KANAWHA COUNTY PUBLIC LIBRARY

Proposed Regular Budget

Item	Proposed 1947-48	Increase over 1946-47 Budget	% of Increase
New Equipment			
Bookmobile	$5,000.00	$5,000.00	
Bookmobile II	2,000.00	2,000.00	
Books and Supplies			
Books	21,250.00	4,250.00	25%
Periodicals	2,000.00	300.00	17%
Binding	2,760.00	360.00	15%
Supplies	2,800.00	400.00	16%
Printing	425.00	100.00	30%
Utilities			
Telephone	475.00		
Gas	800.00		
Electricity	2,500.00		
Water	325.00		
Miscellaneous	500.00	-1,000.00	decrease
Insurance	750.00		
Building Maintenance	2,000.00	200.00	11%
Garnet Branch	8,305.00	384.00	4%
Sub Total	$51,890.00	$11,994.00	30%
Salaries			
Present positions (estimated)	58,000.00?	11,999.00 (estimated)	26%
New positions	6,400.00	6,400.00 (estimated)	
GRAND TOTAL with estimates	$116,290.00	$30,393.00	35%

Exhibit B

June 5, 1947

KANAWHA COUNTY PUBLIC LIBRARY

Budget Committee

Recommend Revisions of
Proposed 1947-48 Budget

Item	Decrease	Increase
New Equipment		
Bookmobile II	$2,000.00	
*Salaries		
New positions (estimated)	$2,700.00	

*All salary figures tentative, subject to recommendations of Salary Committee.

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

June 6, 1947

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on June 6, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Miss Taylor
Mr. Dickinson
Judge Hudson
Mr. Flinn
Dr. Cook

Mr. Ray, the Chairman, presided.

The Assistant Librarian was present and acted as Secretary.

The minutes of the meeting held on May 9, 1947, were approved.

The Chairman asked for the Assistant Librarian's report. The Assistant Librarian read his report covering the month of May, which report was accepted and ordered filed, and the Assistant Librarian was directed to publish such parts thereof as he might deem desirable.

The Assistant Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 170-A, 170-B, and 171) and Dr. Cook moved, Judge Hudson seconding, that the bills be approved by the Library Board and transmitted to the Board of Education (List Nos. 170-A and 171) and the Finance Committee (List No. 170-B) for payment. The motion was carried.

The Assistant Librarian presented the resignation of Miss Lucille Moore, Head, Extension Department, effective July 28th, 1947. On motion duly made, seconded, and adopted, Miss Moore's resignation was accepted with regret.

The Assistant Librarian recommended that the temporary employment of Miss Hertha Beskin authorized by the Board for May and June, be extended through July 1947. After discussion, Miss Taylor moved the adoption of the following resolution:

> RESOLVED, That the temporary employment of Miss Hertha Beskin as a professional assistant in the Catalog Department be extended through the month of July 1947 at a salary of $150.00 per month.

The motion was seconded by Dr. Cook, and, a vote being taken, was declared adopted.

The Chairman then asked for a report of the Salary Committee. Mr. Flinn, the Chairman of the Committee, tendered the report and stated that the Librarian and Assistant Librarian had submitted a recommended salary scale to the Salary Committee, which had received study; that the Committee had first considered the professional employees of the Library, and the report embodied recommendations in regard to them; that the non-professional employees of the Library were then considered, and recommendations as to them were contained in the report. Discussion followed, in which the proposed rates were compared with like positions elsewhere in private and public enterprises. At the conclusion of the discussion, Judge Hudson moved the adoption of the following resolution:

> RESOLVED, That the report of the Salary Committee be received, filed and approved, and that the methods and procedures outlined by the Salary Committee in the report be made the basis of the salary scale for employees of the Library.

The motion was seconded by Miss Taylor, and a vote being taken, it was declared adopted.

The Assistant Librarian was directed to draw up a salary budget accordingly.

The Chairman then called for the report of the Budget Committee, Mr. Dickinson, Chairman. The minutes of a meeting of the Budget Committee held on June 3, 1947 were read. Copies of Exhibits A and B attached to those minutes were presented to members of the Board. Discussion of the budget items followed. It was decided that further consideration of the Budget should be postponed until a more definite salary figure had been computed.

The meeting on motion was then adjourned until June 13, 1947, at 4:00 p.m. at the same place.

John Ray
Chairman

Robert W. Simonds
Acting Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

June 13, 1947

An adjourned meeting of the Board of Directors was held on June 13, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Mr. Dickinson
Judge Ritz
Senator Robertson
Mr. Flinn
Judge Hudson

The Chairman stated that the purpose of the meeting was to consider the proposed budget, as revised (Exhibit A) pursuant to action taken at the meeting on June 6, 1947. A discussion ensued in which the salary item in the revised budget was compared with the item in the original budget. The matter of Bookmobile II was considered. Discussion followed at the conclusion of which Mr. Flinn moved the adoption of the following resolution:

RESOLVED, That the $2,000.00 for Bookmobile II be transferred to Building Maintenance and held in reserve for remodeling.

The motion was seconded by Judge Ritz, and, a vote being taken, was declared adopted.

The members then considered the other items of the budget. It was pointed out that in revising the Budget figures, the Assistant Librarian had included an item for shelving, which item had not heretofore been recommended to the Budget Committee or to the Board of Directors, and, on motion, it was resolved that the item for shelving be included in the

Budget. Discussion of other items of the budget followed, at the conclusion of which Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the Report of the Budget Committee be received and filed, and that the proposed 1947-1948 budget of $115,040.80 as submitted by the Budget Committee and amended by the Board of Directors, be approved; and,

RESOLVED FURTHER,
That the said budget be transmitted to the Board of Education, with the recommendation th t it be adopted, and that a copy thereof be filed with the minutes of this meeting, marked for identification Exhibit B.

The motion was seconded by Senator Robertson, and, a vote being taken, it was carried unanimously.

There being no further business, the meeting, on motion, was adjourned.

John L. Ray
Chairman

Robert W. Simonds
Acting Secretary

Exhibit A Minutes of June 13, 1947

KANAWHA COUNTY PUBLIC LIBRARY

Proposed 1947-48 Budget

Revised June 10, 1947

Item	Proposed 1947-48	Increase over 1946-47 Budget	% of Increase
Salaries			
Present positions	$56,671.00	$10,670.00	23%
New positions	3,529.80	3,529.80	
Salary sub-total	$60,200.80	$14,199.80	31%
New Equipment			
Bookmobile	5,000.00	5,000.00	
Bookmobile II	2,000.00	2,000.00	
Shelving	3,000.00	3,000.00	
Books and Supplies			
Books	21,250.00	4,250.00	25%
Periodicals	2,000.00	300.00	17%
Binding	2,760.00	360.00	15%
Supplies	2,800.00	400.00	16%
Printing	425.00	100.00	30%
Utilities			
Telephone	425.00	50.00	13%
Gas	800.00		
Electricity	2,500.00		
Water	325.00		
Miscellaneous	500.00	-1,000.00	decrease
Insurance	750.00		
Building Maintenance	2,000.00	200.00	11%
Garnet Branch	8,305.00	384.00	4%
GRAND TOTAL	$115,040.80	$29,243.80	34%

Exhibit A Minutes of June 13, 1947

KANAWHA COUNTY PUBLIC LIBRARY

Proposed Salary Budget 1947-48

Revised June 10, 1947

Position	Employee	Initial Salary* (annual)
Acting Librarian	Robert H. Simonds	3,846.60
Assistant Librarian	(to be appointed)	3,726.60
Head, Adult Department	Elizabeth Kennedy	3,630.60
Head, Extension Department	Lucille Moore	3,474.60
Head, Boys' & Girls' Department	Wilma Brown	3,222.60
Head, Catalog Department	Alice Wilson	3,282.60
Librarian Assistant, Adult Department	Geraldine Bond	2,922.60
Librarian Assistant, Adult Department	Angela Chase	2,694.60
Librarian Assistant, Adult Department	Martha E. Wright	2,778.60
Librarian Assistant, Catalog Department	Jane Brugger	3,138.60
Librarian Assistant, Catalog Department	Mary Richardson	2,706.60
Librarian Assistant, Extension Department	Stella Derksen	2,550.60
Clerk Assistant, Adult Department	Dorothy A. Towhig	1,446.60
Clerk Assistant, Adult Department	Jayne Blagg	1,566.60
Clerk Assistant, Adult Department	Louise O'Connor	1,386.60
Clerk Assistant, Order Desk	Betty Ann Dawson	1,506.60
Clerk Assistant, Boys' & Girls' Dept.	Ann Miller	1,386.60
Clerk Assistant, Catalog Department	Grace E. Maynard	1,566.60
Clerk Assistant, Catalog Department	Mary Connell	1,386.60
Clerk Assistant, Boys' & Girls' Dept. and Extension Department	Emogene Webb	1,446.60
Clerk Assistant, Extension Department	(to be appointed)	1,386.60
Secretary	Lorena Ammar	1,686.60
Bookmobile Driver	Charles F. House	1,926.60

* During the year certain Initial annual salaries will be increased by increments of $60-72 or portions thereof from the fund marked "Salary Increments."

Exhibit A Minutes of June 13, 1947

KANAWHA COUNTY PUBLIC LIBRARY

Proposed Salary Budget 1947-48

Revised June 10, 1947

Position	Employee	Initial Salary* (annual)
Page	Lillian Thompson	426.60
Page	(to be appointed)	396.60
Page	Tom G. Theofanous	456.60
Custodian	R. R. Hoblitzell	1,806.60
Custodian Assistant	(to be appointed)	1,746.60
Trash Hauler	George Bradford	48.00
Salary Increments (to be paid to above positions on anniversaries of a year's service)		652.00
Total Salary Budget		$60,200.80
Present positions		($56,671.00)
New positions		($ 3,529.80)

* During the year certain Initial Annual salaries will be increased by increments of $60-72 or portions thereof from the fund marked "Salary Increments."

Exhibit B Minutes of June 13, 1947

KANAWHA COUNTY PUBLIC LIBRARY

Proposed Budget 1947-48

Salaries	$60,200.80
New Equipment	8,000.00
Books and Supplies	28,810.00
Printing	425.00
Utilities	4,050.00
Miscellaneous	500.00
Insurance	750.00
Building Maintanance	2,000.00
Building Maintenance - Remodeling	2,000.00
Garnet Branch	8,305.00
TOTAL	$115,040.80

KANAWHA COUNTY PUBLIC LIBRARY

Position	Employee	Initial Salary* (annual)
Acting Librarian	Robert H. Simonds	3,846.60
Assistant Librarian	(to be appointed)	3,726.60
Head, Adult Department	Elizabeth Kennedy	3,630.60
Head, Extension Department	Lucille Moore	3,474.60
Head, Boys' and Girls' Department	Wilma Brown	3,222.60
Head, Catalog Department	Alice Wilson	3,282.60
Librarian Assistant, Adult Department	Geraldine Bond	2,922.60
Librarian Assistant, Adult Department	Angela Chase	2,694.60
Librarian Assistant, Adult Department	Martha E. Wright	2,778.60
Librarian Assistant, Catalog Department	Jane Brugger	3,138.60
Librarian Assistant, Catalog Department	Mary Richardson	2,706.60
Librarian Assistant, Extension Department	Stella Derksen	2,550.60
Clerk Assistant, Adult Department	Dorothy A. Twohig	1,446.60
Clerk Assistant, Adult Department	Jayne Blagg	1,566.60
Clerk Assistant, Adult Department	Louise O'Connor	1,386.60
Clerk Assistant, Order Desk	Betty Ann Dawson	1,506.60
Clerk Assistant, Boys' & Girls' Dept.	Ann Miller	1,386.60
Clerk Assistant, Catalog Department	Grace E. Maynard	1,566.60
Clerk Assistant, Catalog Department	Mary Connell	1,386.60
Clerk Assistant, Boys' & Girls' Dept. and Extension Department	Emogene Webb	1,446.60
Clerk Assistant, Extension Department	(to be appointed)	1,386.60
Secretary	Lorena Ammar	1,686.60
Bookmobile driver	Charles F. House	1,926.60

* During the year certain Initial Annual salaries will be increased by increments of $60-72 or portions thereof from the fund marked "Salary Increments."

Exhibit B Minutes of June 13, 1947

KANAWHA COUNTY PUBLIC LIBRARY

Position	Employee	Initial Salary* (annual)
Page	Lillian Thompson	426.60
Page	Tom G. Theofanous	456.60
Page	(to be appointed)	396.60
Custodian	R. R. Hoblitzell	1,806.60
Custodian Assistant	(to be appointed)	1,746.60
Trash Hauler	George Bradford	48.00
Salary Increments (to be paid to above positions on anniversaries of a year's service)		652.00
New Equipment		
Bookmobile		5,000.00
Shelving		3,000.00
Books and Supplies		
Books		21,250.00
Periodicals		2,000.00
Binding		2,760.00
Supplies		2,800.00
Printing		425.00
Utilities		
Telephone		425.00
Gas		800.00
Electricity		2,500.00
Water		325.00
Miscellaneous		500.00
Insurance		750.00
Building Maintenance		2,000.00
Building Maintenance - Remodeling		2,000.00
Garnet Branch		
Salaries, books, et cetera		8,305.00
Total		$115,040.80

*During the year certain Initial annual salaries will be increased by increments of $60-72 or portions thereof from the fund marked "Salary Increments."

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

July 11, 1947

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on July 11, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Dr. Cook
Senator Robertson
Judge Ritz

Mr. Ray, the Chairman, presided.

The minutes of the meetings held on June 6, and June 13, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of June, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 172 and 173) and Judge Ritz moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education (List No. 173) and the Finance Committee (List No. 172) for payment. The motion was carried.

The Chairman presented a letter from Dr. Riggleman, President of Morris Harvey College, suggesting that some adjustment be made in respect

to the payment by the College of a part of the purchase price of the fire escapes recently installed in the library building. A discussion followed at the conclusion of which Judge Ritz moved the adoption of the following resolution:

WHEREAS, Morris Harvey College will in the near future move from the building, and,

WHEREAS, The protection afforded the college has not been such as was anticipated when the purchase of the fire escapes was authorized because of the delay in their installation,

THEREFORE, BE IT RESOLVED,
That Morris Harvey College be relieved of all obligation to pay any part of the cost of the said fire escapes.

The motion was seconded by Senator Robertson, and a vote, being taken, was carried.

The question of the installation of pigeon proofing material was discussed and the Librarian was directed to proceed with the installation on the basis of estimates submitted by Goff-Matthews Plumbing Company.

A discussion of the vacancies on the Board of Directors followed. On motion made by Judge Ritz and seconded by Senator Robertson, the following resolution was unanimously adopted:

RESOLVED, That Mr. C. C. Dickinson, and the Reverend Mr. Joseph C. Hoffman be nominated to serve as members of the Board of Directors of the Kanawha County Public Library, for a term of six years, beginning July 1, 1947, and that the said nominations be transmitted to the Board of Education with the request that the nominees be duly elected for the said terms.

The Chairman, Mr. Ray stated that the Board had the duty of electing members of the Garnet Branch Library Board, and that recommendations for filling the two vacancies had been received from the Branch Board.

On motion made by Dr. Cook and seconded by Senator Robertson, the following resolution was adopted:

RESOLVED, That Mrs. H. F. Gamble be elected a member of the Branch Library Board of Garnet Branch for a term expiring June 30, 1951, and,

RESOLVED FURTHER,
That Mrs. Willia H. Smith be elected a member of the Branch Library Board of Garnet Branch for a term beginning July 1, 1947, and expiring June 30, 1953.

The Librarian reported the resignation of Miss Mary Connell, assistant in the Catalog Department, effective July 15, 1947.

A discussion of the immediate personnel needs of the Library followed, at the conclusion of which Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Mrs. Grace Delaney be employed as a professional librarian in the Adult Department from August 4, through August 23, 1947, at a monthly rate of $175.00, and,

RESOLVED FURTHER,
That Miss Hertha Beskin's employment be extended from July 31, 1947, at the rate of $150.00 per month.

The motion was seconded by Senator Robertson, and, a vote being taken, was declared adopted.

The Librarian recommended that the position of Assistant Librarian be filled and presented the name of Miss Elizabeth Kennedy. After discussion, Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Miss Elizabeth Kennedy be appointed Assistant Librarian effective July 12, 1947, at a salary commensurate with the scale as finally approved by the Board of Education as part of the Library Budget.

The motion was seconded by Senator Robertson, and, a vote being taken, was adopted.

There being no further business, the meeting, on motion, was adjourned.

Chairman

Robert W. Simonds
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

August 1, 1947

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on August 1, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Dr. Cook
Miss Taylor
Senator Robertson
Judge Ritz
Judge Hudson

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on July 11, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of July, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 174 and 175) and Judge Ritz moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education (List No. 175) and the Finance Committee (List No. 174) for payment. The motion was carried.

The Chairman announced that the Library had received a gift of $120.00 from the students of Wilson College, Chambersburg, Pennsylvania for the purpose

of buying books to be placed in the Library in memory of Arthur H. Cannon. Books purchased are to be standard works of a scientific nature. After discussion, Dr. Cook moved the adoption of the following resolution:

> RESOLVED, That the gift of certain students of Wilson College as a memorial to Arthur H. Cannon be accepted, and that the Librarian on behalf of the Board of Directors convey their deep appreciation and sincere thanks to the donors of the Arthur H. Cannon memorial gift; and,
>
> RESOLVED, FURTHER,
> That the Library purchase from its funds additional books of a scientific nature for the collection as the Librarian may determine, designating these books as memorial volumes to Arthur H. Cannon.

Senator Robertson seconded the motion, and, a vote being taken, it was unanimously adopted.

The Chairman stated that Miss Ada M. Judy of Charleston had presented a plan to the Librarian for micro-film book service to shut-ins. The Library was requested to house film and projector and to keep them available to users. It was explained that the equipment would not be purchased by the Library and that no expense would be incurred. After discussion, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That the Library act as a depository for a micro-film projector and for microfilm books, with the understanding, however, that the Library shall in no way be held responsible for projector or for film.

The motion was seconded by Dr. Cook, and, a vote being taken, it was adopted.

The Librarian presented the application of Mrs. Mary Leone Meyer for appointment to the professional staff. After discussion of Mrs. Meyer's qualifications, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That Mrs. Mary Leone Meyer be employed as a Librarian Assistant, Extension Department, at a salary of $2,850.60 per year effective on or about September 1, 1947.

The motion was seconded by Senator Robertson, and, a vote being taken, it was adopted.

The Librarian presented applications of Mrs. Mary S. Porta, and Mrs. Christel D. Bartleson for positions as Clerk Assistants, of Mr. Edward A. Zakaib for position of Page, and of Mr. Frederick C. Heinold for position of Custodian Assistant. After discussion of the applicants' qualifications, Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Mrs. Mary Sheeran Porta be employed as a Clerk Assistant in the Catalog Department at a salary of $115.55 per month effective August 4, 1947, and,

RESOLVED FURTHER,
That Mrs. Christel D. Bartleson be employed as a Clerk Assistant in the Extension Department at a salary of $120.55 per month effective August 4, 1947, and,

RESOLVED FURTHER
That Mr. Frederick C. Heinold be employed as Custodian Assistant at a salary of $145.55 per month, and,

RESOLVED FURTHER,
That Mr. Edward Z. Zakaib be employed as Page at a salary of $33.05 per month.

The motion was seconded by Senator Robertson, and, a vote being taken, it was adopted.

There being no further business, the meeting, on motion, was adjourned.

Chairman

Robert W. Simonds
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

September 5, 1947

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on September 5, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Dayton
Judge Ritz
Miss Taylor
Dr. Cook
Senator Robertson

In the absence of Mr. Ray, Mr. Dayton was unanimously elected to act as Chairman.

The minutes of the meeting held on August 1, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of August, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 176-A, 176-B, and 177) and Judge Ritz moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education (List No. 176-A and 177) and the Finance Committee (List No. 176-B) for payment. The motion was carried.

The Librarian presented the applications of Miss Joan Barnett and

others for appointment to the professional staff. After discussion, Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Miss Joan Barnett be employed as a librarian assistant, Catalog Department at a salary of $2406.60 per year.

The motion was seconded by Senator Robertson, and, a vote being taken it was adopted.

The Librarian presented applications of Mr. William O. Phillips, Mr. Jerry Gwinn, and Mr. John Priest for the position of Page. After discussion of the applicants' qualifications, Dr. Cook moved the adoption of the following resolution:

RESOLVED, That the Librarian employ one of the following persons as Page at a salary commensurate with the sum allotted for that purpose in the budget.

Mr. William O. Phillips
Mr. Jerry Gwinn
Mr. John Priest

The motion was seconded by Senator Robertson, and, a vote being taken it was adopted.

The Librarian reported that the roof of the Library was in need of repairs and presented a letter from Goff-Matthews Plumbing Company outlining the necessary repairs and estimating the cast thereof. After discussion, Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the Librarian be authorized to make such repairs to the roof of the Library Building as are needed, through the Goff-Matthews Plumbing Company, providing that a definite date for completion be required of the Goff-Matthews Plumbing Company.

The motion was seconded by Senator Robertson, and, a vote being taken, it was adopted.

The Chairman presented a letter from Mr. Flinn in regard to certain funds of the Library. The letter requested that report of such funds be

made to the Board of Education. After discussion, Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the Librarian be directed to make an immediate report as requested by Mr. Flinn to the Board of Education.

The motion was seconded by Senator Robertson, and, a vote being taken, it was adopted.

The Librarian presented a request of the Community Chest for a portion of the space in the building being vacated by Morris Harvey College. In the discussion which followed, it was pointed out that the allocation of the space requested would depend upon the use for library purposes. At the conclusion of the discussion, Senator Robertson moved the adoption of the following resolution:

RESOLVED, That the request of the Community Chest for space be acted upon by the Chairman of the Board of Directors together with the Librarian, who are hereby authorized thereto.

The motion was seconded by Dr. Cook, and, a vote being taken, it was declared adopted.

There being no further business, the meeting, on motion, was adjourned.

_____
Chairman

Robert B. Simonds
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

October 3, 1947

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on October 3, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Senator Robertson
Miss Taylor
Mrs. Clark
Mr. Dayton
Dr. Cook
Judge Ritz

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on September 5, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of September, which report was accepted and ordered filed, and the Librarian was directed to transmit a copy of the report to each member of the Board and to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance (List of Bills No. 178 and 179) and Judge Ritz moved, Miss Taylor seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. The motion was carried.

The Chairman presented the resignation of the Acting Librarian. Mr. Dayton moved the adoption of the following resolution:

RESOLVED, That the resignation of the Acting Librarian, Mr. Robert H. Simonds be accepted with regret, and,

RESOLVED FURTHER,
That the Board extend to Mr. Simonds, a vote of thanks for his services as Acting Librarian, and,

RESOLVED FURTHER,
That there be recorded in the minutes of this meeting an expression of appreciation of the benefits which have accrued to the Library by reason of his work on its staff during the past two years as well as best wishes to him in the larger field to which he goes.

The motion was seconded by Senator Robertson, and, a vote being taken was unanimously adopted.

The Chairman stated that he had been in communication with Mr. Charles E. Butler of Buffalo, New York, concerning the employment of Mr. Butler as Librarian and that he was prepared to recommend that Mr. Butler should be appointed. After discussion, Senator Robertson moved the adoption of the following resolution:

RESOLVED, That Mr. Charles E. Butler be appointed Librarian effective as soon as he can be released from his present duties, and,

RESOLVED FURTHER,
That the Board tender with this appointment an expression of pleasure to Mr. Butler upon his return to this Library.

The motion was seconded and unanimously carried.

The Librarian reported the resignations of Miss Ann Miller, assistant in the Boys' and Girls' Department, of Mr. Edward Zakaib, page, and of Mr. Jerry Gwinn, page. The Librarian then presented the application of Mrs. Cynthia Reid for the position of clerk assistant, Adult Department and of Mr. James McCaulley for the position of page.

After discussion, Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the employment of Mrs. Cynthia Reid as a Clerk Assistant, Adult Department at a monthly rate of $120.55 effective September 15th be approved, and,

RESOLVED FURTHER,
That Mr. James McCaulley be employed as page at a monthly rate of $33.05.

The motion was seconded by Dr. Cook and, a vote being taken was declared adopted.

The Librarian reported to the Board that the bookmobile driver, Mr. House, had requested an increase of salary. It was explained that the driver's salary was determined by the scale adopted by the Salary Committee and approved by this Board. The salary of the driver in that scale was set at $160.55 per month with the intention that it be at a rate equal to the salary of school bus drivers. It was pointed out that the current rate for school bus drivers is $165.55 per month. After discussion, Dr. Cook moved the adoption of the following resolution:

WHEREAS, The report of the Salary Committee was approved by this Board at its meeting of June 6, 1947, and,

WHEREAS, The methods and procedures outlined by the Salary Committee in the report were made the basis of the salary scale for employees of the Library and,

WHEREAS, The present salary of the bookmobile driver is less than that paid to school bus drivers employed by the Board of Education, and it is desired that it be the same,

THEREFORE BE IT RESOLVED,
That the report of the Salary Committee and the salary scale for employees of the Library be so amended as to provide an increase in the salary of the bookmobile driver sufficent to make it equal to school bus drivers employed by the Board of Education.

Senator Robertson seconded the motion, and, a vote being taken it was declared adopted.

Judge Ritz moved the adoption of the following resolution:

RESOLVED, That the salary of Charles F. House, Bookmobile Driver, be increased to $165.55 per month effective October 1, 1947.

The motion was seconded by Mr. Dayton, and a vote being taken, it was declared adopted.

The Librarian stated that a regional library conference would be held in Baltimore, October 9-11 and that it would be of benefit to the Library to send two members of the staff to attend the meetings. After discussion, Mr. Dayton moved the adoption of the following resolution:

> RESOLVED, That a sum not to exceed seventy-five dollars ($75.00) be given to Miss Elizabeth Kennedy and a like sum to Mrs. Laverta Spurlock to defray expenses in connection with their attendance at the Regional Library Conference in Baltimore.

The motion was seconded by Judge Ritz, and, a vote being taken, it was adopted.

There being no further business, the meeting, on motion, adjourned.

Robert Ray
Chairman

Robert R. Simonds
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

November 7, 1947

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on November 7, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Miss Taylor
Mrs. Clark
Senator Robertson
Dr. Cook
Judge Ritz

In the absence of Mr. Ray, Dr. Cook was unanimously elected to act as Chairman.

The minutes of the meeting held on October 3, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of October, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 180 and 181) and Judge Ritz moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.. The motion was carried.

The Librarian presented the application of Miss Frances Alderson for appointment as Head of the Extension Department. After discussion

of Miss Alderson's qualifications, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That Miss Frances Alderson be employed as Head of the Extension Department, at a salary of $3302.60 per year effective on or about December 1, 1947.

The motion was seconded by Senator Robertson, and, a vote being taken, it was declared adopted.

The Librarian presented the application of Mr. Robert F. Simmons for appointment as Clerk Assistant in the Catalog and Adult Departments. After discussion of Mr. Simmons' qualifications, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That Mr. Robert F. Simmons be employed as a Clerk Assistant in the Catalog and Adult Departments at a salary of $1986.60 per year effective on or about November 15, 1947.

The motion was seconded by Senator Robertson, and, a vote being taken, it was declared adopted.

The Librarian recommended that the position of Head of the Adult Department be filled and presented the name of Mrs. Geraldine Bond. After discussion, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That Mrs. Geraldine Bond be appointed Head of the Adult Department, at a salary of $3486.60 per year effective November 10, 1947.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Librarian requested permission to invite to Charleston as the guest of the Boys' and Girls' Department Book Week celebration Miss Noel Streatfeild, author of many popular books for children. After discussion, it was agreed that an invitation to Miss Streatfeild should be extended. Judge Ritz then moved the adoption of the following re-

solution:

RESOLVED, That Miss Noel Streatfeild be invited to Charleston as the guest of the Boys' and Girls' Department, her traveling expenses to be paid from the funds of the Finance Committee.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Librarian stated that Mr. Jerry Gwinn had applied for re-employment as page. After discussion, Senator Robertson moved the adoption of the following resolution:

RESOLVED, That the re-employment of Mr. Jerry Gwinn as Page at a monthly rate of $33.05 effective October 16.

The motion was seconded by Mrs. Clark, and, a vote being taken, it was declared adopted.

The Librarian reported that investigations as to different types of Bookmobiles were being made and that tentative bids had been made by three local firms. The possibility of re-building the present Bookmobile was considered and the Librarian was directed to investigate such possibilities further and to report to the Board at its next meeting.

Senator Robertson moved the adoption of the following resolution:

RESOLVED, That the salary of the Librarian, Mr.Charles E. Butler, be set at $4206.60 per year effective October 21, 1947.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

December 5, 1947

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on December 5, 1947, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Judge Ritz
Senator Robertson
Judge Hudson
Mr. Flinn
Miss Taylor
Dr. Cook
Mrs. Clark
Mr. Dickinson

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on November 7, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of November, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 182 and 183) and Judge Ritz moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian reported that he had made further investigation into

the matter of having the present Bookmobile body rebuilt, and had been informed by the Maintenance Department of the Kanawha County Board of Education that the motor and chassis of the present unit were in good shape. The Gerstenslager Company, builders of the Bookmobile, were in a position to undertake repair of the body February 1, 1948, and could probably complete their work in three weeks. After discussion, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That the Librarian be authorized to commission the re-building of the Bookmobile body by the Gerstenslager Company of Wooster, Ohio, at a cost of between $1500 and $2000.

The motion was seconded by Mr. Flinn, and, a vote being taken, it was declared adopted.

The Librarian presented a request from two chapters of the Delphian Club for use of the Board Room for meetings on alternate Tuesdays, and after discussion, Judge Ritz moved the adoption of the following resolution:

> RESOLVED, That since use of the Board Room for the meetings of the Delphian Club would interfere with the proper operation of the Library, permission for the use of the Room for such meetings not be granted.

The motion was seconded by Mrs. Clark, and, a vote being taken, it was declared adopted.

The Chairman stated that with the departure of the Community Fund from the space formerly occupied by the business offices of Morris Harvey College, it was probable that facilities for small meetings would be available in the Library. After discussion, Mr. Flinn moved the adoption of the following resolution:

RESOLVED, That the Chairman appoint a committee of the Board to investigate the meeting room facilities in the Library; and, in the event they are found to be available, to formulate rules and regulations governing the use of such facilities.

The motion was seconded by Judge Ritz, and, a vote being taken, it was declared adopted.

The Librarian stated that the 1948 Annual Conference of the American Library Association would be held in Atlantic City June 13-19, and that it would be of benefit to the Library to encourage the attendance of staff members. Judge Ritz moved, Mrs. Clark seconding, that the following resolution be adopted:

RESOLVED, That a sum not to exceed two-hundred dollars be given, at the discretion of the Librarian, to staff members to defray expenses in connection with attendance at the Atlantic City meeting of the A.L.A.

A vote being taken, the motion was carried.

There being no further business, the meeting, on motion, adjourned.

Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

January 9, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on January 9, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Mrs. Clark
Dr. Cook
Mr. Dickinson
Judge Hudson
Judge Ritz
Senator Robertson
Miss Taylor

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on December 5, 1947, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of December, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 184 and 185) and Judge Ritz moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian stated that in the Minutes of the meeting held on November 7, 1947, the resolution adopted concerning Miss Alderson's

employment and salary had contained an error in the salary figure, which should have read "$3,330.60" per year instead of $3,302.60" per year. Judge Ritz moved the adoption of the following resolution:

RESOLVED, That Miss Frances Alderson be employed as Head of the Extension Department, at a salary of $3,330.60 per year effective on or about December 1, 1947.

The motion was seconded by Senator Robertson, and, a vote being taken, it was declared adopted.

The Librarian reported the resignation of Mr. Jerry Gwinn, page, effective January 11, 1948, and presented the application of Mr. John Breed for the position.

Dr. Cook moved the adoption of the following resolution:

RESOLVED, That John Breed be employed as page at a salary of $33.05 per month effective January 2, 1948.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Chairman called for a report from the committee appointed to investigate the meeting room facilities in the Library. Judge Hudson, Chairman of the Committee, stated that Mrs. Clark and Dr. Hoffman, members, had met with him and the Librarian on January 7, 1948. After discussion with Mr. Henderson Peebles, representing the American Red Cross and the Charleston Community Fund, the Committee wished to recommend that the ground floor space at the southwest corner of the building, comprising two rooms formerly occupied by the Morris Harvey business offices, be made available for annual campaign headquarters to the Red Cross, the Community Fund, and other organizations. After discussion, Mr. Dickinson moved that the following resolution be adopted:

RESOLVED, That the two rooms at the southwest corner of the library building on the ground floor be made available for annual campaign headquarters of the Red Cross, Community Fund, and other organizations of the same character upon such terms and conditions as may be from time to time prescribed; and,

RESOLVED FURTHER,
That the Chairman of the Special Committee, Judge Hudson, and the Librarian be and they are hereby authorized and directed to prepare the rules, regulations, terms and conditions under which the said rooms may be used by such organizations; and,

RESOLVED FURTHER,
That the Librarian be and he is hereby authorized to permit, administer, and supervise the use of the said rooms for such campaign headquarters subject to the rules, regulations, terms and conditions established as aforesaid.

The motion was seconded by Senator Robertson, and, a vote being taken, it was declared adopted.

There being no further business, the meeting, on motion, adjourned.

Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

February 6, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on February 6, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Mrs. Clark
Judge Hudson
Judge Ritz

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on January 9, 1948, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of January, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 186 and 187) and Judge Ritz moved, Mrs. Clark seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

Judge Hudson, Chairman of the Special Committee on Meeting Room Facilities in the Library, reported that rules, regulations, terms, and conditions under which the rooms may be used had been prepared and were now in effect. The Librarian reported that certain minor alterations in the hall adjoining

the Hale Street entrance had been begun preparatory to occupancy by the Red Cross.

The Librarian reported the death on January 17, 1948 of Senator S. H. Robertson, member of the Board of Directors from Clendenin, West Virginia. Judge Ritz moved that the following resolution be spread upon the minutes of this meeting, and that a copy of it be sent to Mrs. Robertson:

> WHEREAS, The Board of Directors of Kanawha County Public Library has learned with deep regret of the death of Sidney H. Robertson, of Clendenin, West Virginia, a member of the Library Board since 1934;
>
> NOW, THEREFORE, BE IT RESOLVED,
> That the Board of Directors hereby expresses its deep and sincere regret in the loss of Sidney H. Robertson, a fellow board member who was at all times a faithful and cooperative worker in the cause of a better community public library service for the citizens of Kanawha County.

The motion was seconded by Mrs. Clark, and, a vote being taken, the motion was unanimously adopted.

The Librarian presented a letter from Mr. Ross B. Johnston, Secretary of the West Virginia Society of Professional Engineers, to the Librarian, dated January 13, 1948, reading as follows:

> "This will confirm our discussion of a plan to establish a reading room and research library for the engineers of the Great Kanawha Valley as a part of the Kanawha County Public Library.
>
> It is well known that your library has much material of value to engineers. It is believed that this material would be more accessible if put in a special room or section. There is much additional material in the hands of private individuals or corporations, which might be contributed to such a library, if established. There are two bookcases of selected reference material on engineering subjects, collected by the State Registration Board for Professional Engineers, which possibly could be secured for the proposed engineers' library. It is estimated that there are more than 1500 engineers in the Kanawha Valley, distributed among all branches of the profession, to whom the proposed service would appeal.

In addition to the above suggestion, we might state that perhaps as many as ten different groups of engineers meet each month at various points in the city for professional purposes. If your library were to offer a meeting place for such groups, we are sure that most of these groups would try to schedule meeting dates under any regulations established by you.

If you would like for a few leading engineers to discuss the matter further with you or your associates, please call upon us."

There was some discussion of Mr. Johnston's proposals and it was generally agreed that cooperation by the Library and the Society would be of great benefit in the development of the Library as a central place for printed material in the scientific fields. It was realized, however, that the Library is not in a position to establish a special room or department for such material at this time. The Librarian was authorized to continue discussions with the Society on the matter.

There being no further business, the meeting, on motion, adjourned.

Arthur Ray
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

March 5, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on March 5, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Miss Taylor
Mrs. Clark
Mr. Flinn

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on February 6, 1948, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of February, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 188 and 189) and Mr. Flinn moved, Mrs. Clark seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian requested authority to enroll the Library as an institutional member of the West Virginia Library Association for the year 1948. The membership dues be $2.00 a year. Mr. Flinn moved the adoption of the following resolution:

RESOLVED, That the Kanawha County Public Library take out membership in the West Virginia Library Association as an institutional member.

The motion was seconded by Miss Taylor, and, a vote being taken, the motion was unanimously adopted.

The Librarian presented a letter from Miss Lucina Keane to the Board of Directors dated February 22, 1948, reading as follows:

> "May we "The Allied Artists of West Virginia" have the use of the old courtroom and the two adjoining rooms on the north as an art gallery? We are willing to assume the responsibility for the redecorating to serve as a suitable background for exhibitions.
>
> "The Allied Artists" is greatly concerned about Charleston's lack of an art gallery. In the number and quality of art books recently added to the library we saw evidence that the policy of the library is one of realistic understanding of the need for greater cultural opportunities in this valley. Therefore a committee, composed of Mrs. Naomi Hosterman, president of the "Allied Artists", Mr. Robert Cutlip and I, members of the Gallery committee, met with Mr. Butler to discuss the possibilities of using some of the space left by the move of Morris Harvey College. We considered the art galleries of New England libraries; the print collection of the library at Elizabeth, New Jersey; the Akron Art Institute part of the library in Akron, Ohio and the potentialities of Charleston's library. Mr. Butler advised us to make a formal written request to the board.
>
> If it works out that these rooms are not available for the gallery and yet some rooms on the same floor are free for our use, we shall be happy to accept them."

After discussion, Mr. Flinn moved that the following resolution be adopted:

RESOLVED, That the three rooms at the northwest corner of the Library building on the second floor (former courtroom and the front rooms adjoining) be made available to the Allied Artists of West Virginia for use as an art gallery, upon such terms and conditions as may be from time to time prescribed; and,

RESOLVED FURTHER,
That the Librarian be and hereby is authorized and directed to prepare a draft of an agreement embodying the rules, regulations, terms and conditions under which the said rooms may be used by the Allied Artists, as have heretofore been prescribed for the use of any part of the Library Building; and,

RESOLVED FURTHER,
That the Librarian be and he is hereby authorized to permit, administer, and supervise the use of the said rooms for such a purpose subject to the rules, regulations, terms, and conditions established as aforesaid.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Librarian presented a letter from Mr. C. E. Silling, Chairman of the Committee on Public Information of the West Virginia Chapter of American Institute of Architects to the Librarian dated February 28, 1948 reading as follows:

"This letter is written in confirmation of conversations held with you and Miss Kennedy with respect to the public display at the Library of an architectural exhibit of handsome photographs of residentials, commercial and institutional buildings completed during the years 1938-1946 within the geographical area of the Southern California Chapter of the American Institute of Architects. Since the merit of the exhibited work was established by a jury of eminent architects, and Honor Awards were made as a consequence, you can be assured the work is distinguished architecture, topical, and educational. Architects of international repute will be represented in the exhibit.

The American Institute of Architects has developed this traveling exhibit. Its West Virginia Chapter is particularly gratified to be able to sponsor its only showing in this state at Kanawha County Public Library. The Pittsburgh showing closes 25 March, and the Charleston showing opens 3 April to open the show. Local architects will attend to all matters relative to receipt, mounting, demounting and shipping of the exhibit elsewhere after 12 April, also will furnish any personnel you require to be present at all Sundary showings from 2 to 6 P.M. No display or mounting arrangement objectionable to you will be undertaken. Routing cards to guide the public through the exhibit will be furnished.

Radio station WCHS, through Mr. Bert Sonis, its Program Director, has offered to publicize the exhibit as a public

service on the basis of its educational value, a most generous circumstance for which we are indeed grateful, and one of some significance as good publicity for the Library and its cultural background.

The subject matter to be displayed consists of 21 units developed on 27" x 40" mountings, approximating a total of 125' -0" lineal feet in extent, which can be broken down into various groupings so as not to crowd the normal library functions. If there is further information you require please command us.

We are most appreciative of your co-operation, and hope your Board can concur in granting us this permission."

There was some discussion of the proposed exhibit and Mr. Flinn moved that the following resolution be adopted:

RESOLVED, That permission to conduct the exhibit as proposed by Mr. Silling be granted.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Librarian reported that there was a small surplus in the salary budget and presented the application of Mrs. Delloris Gillingham for temporary employment in the Extension Department during February and March.

Mrs. Clark moved the adoption of the following resolution:

RESOLVED, That Mrs. Delloris Gillingham be employed as temporary clerical assistant, Extension Department for the months of February and March, effective February 2, at a monthly salary of $120.00.

The motion was seconded by Mr. Flinn, and, a vote being taken, it was declared adopted.

The Librarian presented the application of Mr. Charles Morris for a position as Page. Mr. Flinn moved the adoption of the following resolution:

RESOLVED, That Mr. Charles Morris be employed as Page, effective February 2, at a monthly salary of $33.05

The motion was seconded by Mrs. Clark, and a vote being taken, it was declared adopted.

The Librarian presented the application of Mr. Robert Stark for a position as Page. Miss Taylor moved the adoption of the following resolution:

RESOLVED, That Mr. Robert Stark be employed as Page, effective February 12, at a monthly salary of $33.05.

The motion was seconded by Mrs. Clark, and a vote being taken, it was declared adopted.

The Librarian reported the resignation of Mr. John Priest, page, effective February 29th, and presented the application of Mr. Joe Hunt. Mr. Flinn moved the adoption of the following resolution:

RESOLVED, That Mr. Joe Hunt be employed as Page, effective March 1, 1948, at a salary of $28.80 per month.

The motion was seconded by Mrs. Clark, and, a vote being taken, the motion was unanimously adopted.

The Librarian presented the application of Miss Julia Agnes Sullivan for appointment to the professional staff. After discussion of Miss Sullivan's qualifications, Mr. Flinn moved the adoption of the following resolution:

RESOLVED, That Miss Julia Agnes Sullivan be employed as Librarian Assistant, Extension Department, at a salary of $2,850.60 per year effective on March 1, 1948.

The motion was seconded by Miss Taylor, and, a vote being taken, it was adopted.

The Librarian reported the resignations of Miss Angela Chase, Librarian Assistant, Adult Department, effective February 9th; Mrs. Cynthia Reid, Clerical Assistant, effective March 6th; and Mrs. Christel

Bartleson, effective March 15th; and presented the applications of Miss Patricia Swayze and Miss Rosalie Jones for employment. Mr. Flinn moved the adoption of the following resolution:

RESOLVED, That Miss Patricia Swayze be employed as Clerical Assistant, Adult Department, at a salary of $120.55 per month effective February 24, 1948, and,

RESOLVED FURTHER,
That Miss Rosalie Jones be employed as Clerical Assistant at a salary of $115.55 per month effective March 1, 1948.

The motion was seconded by Mrs. Clark, and, a vote being taken, it was unanimously adopted.

There being no further business, the meeting, on motion, adjourned.

John Ray
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

April 2, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on April 2, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Miss Taylor
Dr. Cook
Mr. Flinn
Judge Hudson

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on March 5, 1948, were approved.

The Chairman asked for the Librarian's report. The Librarian read his report covering the month of March, which report was accepted and ordered filed, and the Librarian was directed to publish such parts thereof as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 190 and 191) and Mr. Flinn moved, Miss Taylor seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian reported that the renovated Bookmobile had been placed in service on March 8, and suggested that the lot in the rear of the Library might be a more suitable parking place than Laidley Field,

where parking space under the stand had in the past offered vandals an opportunity to damage the truck without being observed. There was some objection to leaving the Bookmobile on the Library lot unprotected from the weather, and the Librarian was directed to investigate the possibility of having a wire fence enclosure erected under the grandstand at Laidley Field.

The Chairman stated that he had been giving some thought to the matter of vacancies on the Board, and reported that the death of Mr. Robertson had brought the number of vacancies to six, five of them to be filled by residents outside the city of Charleston and one by a Charleston resident. On motion made by Dr. Cook and seconded by Miss Taylor, the following resolution was unanimously adopted:

> RESOLVED, That Mr. Sidney M. Kleeman be nominated to serve as a member of the Board of Directors of the Kanawha County Public Library for a term expiring June 30, 1953; and that the said nomination be transmitted to the Board of Education with the recommendation that the nominee be duly elected.

There was discussion concerning residents of communities outside the city of Charleston for the remaining vacancies, and the Chairman requested the Librarian to write to Board members not present at this meeting to ask for suggestions of additional names before the next meeting.

The Librarian reported that applications from candidates for vacancies among the non-professional positions had been received, and after discussion, Dr. Cook moved the adoption of the following resolution:

> RESOLVED, That Miss Frances Heater be employed as Clerical Assistant Adult Department, half-time, at a salary of $57.50 per month effective March 22, 1948, and,

RESOLVED FURTHER,
That Miss Patsy Ann Fox be employed as Clerical Assistant, Adult Department, half-time, at a salary of $57.50 per month effective March 22, 1948, and,

RESOLVED FURTHER,
That Mrs. Marie Turley be employed as Clerical Assistant, Catalog Department, at a salary of $115.55 per month effective March 15, 1948; and,

RESOLVED FURTHER,
That Mr. Fred Lucas be employed as Page, effective April 3, 1948, at a monthly salary of $28.80.

The motion was seconded by Judge Hudson, and, a vote being taken, it was unanimously adopted.

There being no further business, the meeting, on motion, adjourned.

John Hull Ray
Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

May 14, 1948

The annual meeting of the Board of Directors was held on May 14, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Dr. Cook
Mr. Dayton
Judge Hudson
Mr. Kleeman
Miss Taylor

The minutes of the meeting held on April 2, 1948, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of April, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Chairman asked for the Annual Report of the Librarian, who presented the Report for the period May 1, 1947-April 30, 1948, and read excerpts from it. It was moved by Mr. Dayton and seconded by Dr. Cook that the Annual Report be accepted and filed as a part of the Minutes of the Annual Meeting and a copy thereof be transmitted to the Board of Education and to each member of the Board individually, and to each member of the Library Board, and that the Librarian submit such portions thereof as he deems advisable to the newspapers for publication. The motion was carried.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 192 and 193) and Judge Hudson moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. A vote being taken, the motion was adopted.

The Chairman stated that nominations were in order for the offices of President, Vice-President, and Secretary of the Library Board for the next fiscal year. Mr. Dayton moved that the Secretary be instructed to cast a unanimous ballot for re-election of the present officers. The motion was seconded by Miss Taylor, and, a vote being taken with Mr. Dayton presiding, was declared adopted, and Mr. Ray was declared elected President, Mrs. Clark, Vice-President and Mr. Butler, Secretary for the ensuing year.

The Librarian reported that his application for admission in the Department of Library Science of the University of Michigan for the eight weeks summer term, June 21st through August 13th, had been accepted and requested that he be given a leave of absence for that period. Mr. Dayton moved the adoption of the following resolution:

RESOLVED, That Mr. Butler be granted a leave of absence with pay for the purpose of advanced study at the University of Michigan summer session.

The motion was seconded by Mr. Kleeman, and, a vote being taken it was declared adopted.

Mr. Dayton moved that the following resolution be spread upon the minutes of this meeting and that a copy of it be sent to Mrs. Ritz.

WHEREAS, The Board of Directors of Kanawha County Public Library has learned with deep regret of the death, on April 9th, 1948, of Harold A. Ritz of Charleston, a member of the Board of Directors since 1937,

NOW, THEREFORE, BE IT RESOLVED,
That the Board hereby expresses its deep sense of loss in the passing of Judge Ritz, who, by his faithfulness,

earnestness, wisdom, and wit, and by his unswerving belief in the abiding virtue to be gained by all men from a knowledge of all that has been written and recorded by writers of faith and integrity, has contributed in great measure to the advancement of the Public Library of Kanawha County and thereby to the citizens of the County, present and future.

The motion was seconded by Miss Taylor, and, a vote being taken, the motion was unanimously adopted.

The Librarian reported that there was a small surplus in the salary budget and stated that he had employed, subject to Board approval, two temporary clerical assistants. Dr. Cook moved the adoption of the following resolution:

RESOLVED, That Miss Mary Lee Walkup be employed as Clerical Assistant, Extension Department, at a salary of $125.00 per month effective April 12, 1948, and,

RESOLVED FURTHER,
That Miss Ruth Anne Kahn be employed as Clerical Assistant, Catalog Department, half-time, at a salary of $65.00 per month effective April 12, 1948.

The motion was seconded by Judge Hudson, and, a vote being taken, the motion was unanimously adopted.

There being no further business, the meeting, on motion, adjourned.

Chairman

Charles E. Butler
Secretary

The Kanawha County Public Library

Annual Report

1947 - 1948

Charleston, West Virginia

IN MEMORIAM

Harold A. Ritz
Member of the Board of Directors 1937-1948

Sidney H. Robertson
Member of the Board of Directors 1934-1948

Arthur S. Dayton
Member of the Board of Directors 1934-1948

KANAWHA COUNTY BOARD OF EDUCATION

MR. CHARLES P. MCCABE, *President*

MR. H. R. KLOSTERMEYER — MR. N. N. SNYDER
DR. L. S. MCDANIEL — MR. A. S. THOMAS, JR.
MR. VIRGIL L. FLINN, *Secretary*

KANAWHA COUNTY PUBLIC LIBRARY

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REV. JOSEPH C. HOFFMAN — MISS ANNA TAYLOR
MISS SUE STAUNTON

LIBRARY STAFF

CHARLES E. BUTLER, *Librarian, and Secretary of the Board*

MISS ELIZABETH KENNEDY, *Assistant Librarian*

MISS FRANCES ALDERSON, *Head, Extension Department*

MISS ALICE WILSON, *Head, Catalog Department*

MISS WILMA G. BROWN, *Head, Boys' and Girls' Department*

MRS. JAMES BOND, *Head, Adult Department*

MISS JANE BRUGGER — MRS. MARY PORTA
MISS BETTY ANN DAWSON — MISS MARY RICHARDSON
MISS PATSY FOX — MR. ROBERT F. SIMMONS
MRS. DAVID HODGES — MISS JULIA SULLIVAN
MRS. WILLIAM GILLESPIE — MISS DOROTHY TWOHIG
MISS ELLAGENE MAYNARD — MISS EMOGENE WEBB
MRS. MARY MEYER — MISS MARTHA WRIGHT

MISS LORENA AMMAR, *Secretary*
MR. CHARLES HOUSE, *Bookmobile Driver*
MISS LILLIAN THOMPSON, *Page*
MR. JOHN PRIEST, *Page*
MR. FRED LUCAS, *Page*
MR. JOE HUNT, *Page*
MR. FREDERICK HEINOLD, *Custodian*
MR. R. R. HOBLITZELL, *Custodian*
MRS. EMMA HAMLER, *Garnet Branch*
MRS. LAVERTA SPURLOCK, *Garnet Branch*

To the Board of Directors of the Kanawha County Public Library:

The annual report of the Kanawha County Public Library for the period May 1, 1947, to April 30, 1948, is herewith submitted for your consideration.

During the twelve months covered by this summary the Library has continued to advance in some degree upon its goal. This goal, while it may not necessarily be constantly stated, is nevertheless quite definitely formulated in the minds of those concerned with its achievement: it is, in brief, the provision of adequate library materials for all the adults and children in Kanawha County who are equipped to benefit from their use, as individuals and as citizens. "Library materials" means primarily books, magazines, pamphlets, pictures, films, and recordings; anything, in short, by which the cultural heritage of mankind may be absorbed, understood, and added to. The goal—provision of adequate library materials —involves at once education, recreation, information; it involves the child, the adolescent, the business man, the scholar, the engineer, the seeker of reality or of escape. It involves the poetry of T. S. Eliot and Virgil at the same time it involves a chemical formula and the blueprint of an automobile transmission. And each year's advance upon this goal, however limited and circumscribed by the lack of sufficient finances, is thereby an advance upon, a promotion of, the material no less than the spiritual welfare of the community and the state.

It is true that many sections of Kanawha County remain beyond the reach of the Kanawha County Public Library. Bookmobile service and small temporary book collections are really only tokens of the service that could be given, and while these tokens are avidly used and apparently appreciated, we should be at fault were we to assume they are enough, for they are not enough. The amount of money appropriated for public library service in Kanawha County during the fiscal year 1947-1948 was approximately 55 cents per capita, whereas even before inflation $1.00 per capita was deemed necessary for limited or minimum service; during the past year, naturally, this minimum has been revised upward. So it is inevitable that library service must remain, for those not within reach of the Main Library, largely a token, a promise, a hope for the future.

While it is true that complete coverage has not yet been achieved, the services of the Library have increased to the extent that more than two-and-one-half times as many volumes were issued in 1947-1948 than were issued a decade ago: this year 370,677 volumes were borrowed for home use, an increase of 45,930, or 14%, over last year's circulation. Borrowers' cards were issued to 6,041 new patrons, making the total number of registered card holders 23,633. Recorded requests for reference assistance at the service desks totalled 22,344, an increase of 1,246 over last year's total.

The increases in book circulation, it is interesting to note, are largely in the Extension Department and the Boys' and Girls'

Department, which have been making special efforts, through collections issued to schools and teachers, to provide books for pupils to whom the Main Library collection is difficult of access. The reading of non-fiction by adults has shown a gain, with a corresponding decrease in the reading of adult fiction. Of the total circulation of 370,677, adults read 146,081 volumes, and juveniles read 224,596.

The Book Collection

Every week, every month, shipments of new books arrived and were unpacked in the Order Room—books published in the United States, Great Britain, France, Eire, Switzerland, Canada, New Zealand—fiction, poetry, science, history, art, economics. In all, 8,521 new volumes were added to the book collection—fewer than were added during the preceding twelve-month period because of the increased cost of books. As in the past, it has been a policy to select and to purchase books for the future as well as for the present, and for the specialist as well as for the general reader: the best-seller of today is often the unread curiosity of tomorrow, while the unacclaimed book, unnoticed except by the few, may be far more valuable. In book selection, the Library has recognized its responsibility to eschew an emphasis on the cheap, the trivial, the book of the moment, and to concentrate as much as possible on the authentic, the worthy and the permanent, even at the cost of higher circulation figures.

For books, periodicals, pamphlets and binding a total of $29,443.01 was expended. Of the 8,521 volumes added, 5,340 were for the adult collection, and 3,181 were for the juvenile collection. Four hundred and fifty-three bound periodicals were added, and 2,914 volumes were rebound.

Four hundred and thirty-six gift volumes were added during the year. Space does not permit a complete list of those who presented books, periodicals, pamphlets and other material, but the Library nevertheless is deeply grateful to those individuals and organizations whose contributions have enriched the collection.

The Extension Department

The services of the Extension Department, which carries the major burden of making library facilities available to residents of Kanawha County outside Charleston, have expanded during the past year, and during the twelve months covered by this Report the Department issued 136,487 volumes to its patrons, a gain of 26,351 over the preceding twelve-month period.

The Bookmobile, which carries some three thousand books, was completely rebuilt during the year, and a new engine was installed. During the time it was in the shop, the Atlantic Greyhound Lines generously made available one of its buses, and for several weeks the Department was able to meet its schedule with a small collection of books. A limited number of deposit stations and collections for schools and classrooms

are maintained by the Department in addition to its main activity of meeting the demands imposed by its bi-weekly schedule of visits to some forty communities. Of the Extension Department's annual circulation of 136,487 volumes, 92,974 were issued directly from the Bookmobile, and 43,513 were issued from the collections in schools and other community centers.

The Catalog Department

In the Catalog Department, 16,027 volumes were processed for public use. Of these, 9,283 were volumes new to the collection, and 6,744 were volumes recataloged. The recataloging of the complete collection, which has been in process for a number of years, is approaching completion. It has been an unspectacular routine, but its final results will be of great value, for the public card catalog, which is literally the key to the Library's collection, will be thereby as complete and thorough an index as possible.

Cards were withdrawn for 2,167 volumes. Of these, 1,856 were volumes discarded from the collection, and 511 were volumes lost in circulation.

The Boys' and Girls' Department

During the past twelve months this department, mainly through increased work with elementary and junior high schools, circulated 110,943 volumes, a gain of 22,799 over last year's circulation. More than half of this gain was accounted for by teachers'

collections, which are book collections circulated as individually selected units to various schools. The Boys' and Girls' Librarian visited twelve schools, speaking before seventeen classes, and sixteen classes from ten schools visited the Department for introduction and library instruction.

The regular Saturday morning story hours for younger readers were continued, supplemented by nine puppet shows presented by the Library Club and the Girl Scouts. The Library Club, in addition to participating in two of the Library's regular weekly broadcasts, appeared on a children's program conducted by WGKV. Book Week was celebrated in November with Miss Noel Streatfeild, British author of many popular juvenile books, as the Library's guest, and in January the Department held an autograph party in honor of Miss DeDe Shetter, a young patron, to celebrate the publication of her book, "The Frisky Favorite." The Vacation Reading Club continued as a regular summer feature.

To the Department's collection 3,181 new books were added during the year, and 1,159 new borrowers were enrolled.

Exhibits

Exhibits of original paintings, prints and photographs continued as a regular Library feature. Two exhibits, "War's Toll of Italian Art" and "The Oxford Almanacks," were obtained from the American Federation of Art, and "California Architecture," was shown in cooperation with the West Virginia

Chapter of the American Institute of Architects. Other exhibits included original paintings by G. I. students of Mason College; material on George Washington lent by the George Washington Life Insurance Company; drawings by Mrs. Naomi Hosterman for Ruth Woods Dayton's "Pioneers and Their Homes on Upper Kanawha," in addition to a changing display of reproductions of famous paintings from the Library's collection of prints.

Publicity

The Daily Mail and the Charleston Gazette have continued their generosity in making space available for weekly lists of new books and for many news items, pictures and feature stories. Radio programs on library activities were carried by WKNA and WTIP, and the Library's regular fifteen-minute weekly program, "The Universe Is Yours," was carried without interruption for twelve months over WGKV. Book talks were given to local groups by members of the staff.

Staff

The changing personnel, which has become almost a normal thing with libraries in general, continued during the past twelve months. Miss Lucille Moore, Head of the Extension Department, resigned in July, 1947, and was replaced by Miss Frances Alderson, who had been Head of the Department from 1941 to 1943. The following resigned to accept positions elsewhere: Miss Stella Derksen, Miss Angela Chase, and Mr.

Robert H. Simonds. Mr. Simonds was Assistant Librarian from February, 1946, until June, 1947, and was Acting Librarian from July through October, 1947. New staff members are Mrs. Mary Meyer, Miss Julia Sullivan, Miss Patsy Fox, Mrs. Mary Porta, Mrs. Patricia Hodges, Mrs. Marie Turley, Mr. Robert F. Simmons, and Mr. Frederick Heinold, Custodian.

Garnet Branch

Garnet Branch, which occupies private quarters in Garnet High School, is the Library's only branch. It was established in 1926 for the use of the Negroes of the community, and has at present a collection of 14,065 volumes. Its total circulation for 1947-1948 was 26,268, and of this number, 14,972 were issued to adults, 11,296 to juveniles. Mrs. Emma Hamler, Branch Librarian, was given a three-month leave of absence for illness March 15, 1948, and Mrs. Laverta Spurlock, Assistant, was appointed Acting Branch Librarian.

The Building

The removal of Morris Harvey College from the Library Building, in which it had occupied quarters since 1935, made space available for the Library's still greatly crowded book collection, and several hundred volumes have been moved to the upper floors for storage. However, until funds are available for building remodeling, including the installation of an elevator, the second and third floors must necessarily remain largely

unusable. New ground floor quarters were arranged for the Catalog and Extension Departments, and office space was provided for local organizations for annual campaigns for funds. The latter has been used by the Community Chest, the American Red Cross, the March of Dimes, and the United Nations Crusade for Children. Repairs to the building included sealing of the roof, painting of the shelving in the Boys' and Girls' Department, and the installation of an acoustical ceiling in the Reference Room.

The Future

It is to be hoped that the future, as it unrolls, will bring with it, for the Library, some means of further achievement. Book collections in all the schools, deposit stations in the smaller communities and branches in the larger ones, the remodeling of the Main Library, the acquisition of many books—all the things that will mean a proper public library service for Kanawha County. The past, which was once the future, has seen a growth of library service here that can surely be called commendable, and it is our hope that this growth, this continuing, will not falter.

For the sympathy, guidance, encouragement and support of the Board of Directors and the Board of Education of Kanawha County, the Library and its public are deeply grateful.

Respectfully submitted,

Charles E. Butler,
Librarian

FINANCIAL REPORT

May 1, 1947—April 30, 1948

Books	$ 22,318.01
Binding	5,444.12
Periodicals	1,680.88
Supplies	2,332.31
Building Maintenance	3,216.18
Remodeling	2,823.63
Library Furniture and Office Equipment	868.33
Printing	192.15
Miscellaneous	111.70
Transportation	78.79
Bookmobile Repair	1,677.06
Salaries	56,468.07
Utilities	4,050.00
Insurance	750.00
Garnet Branch	8,305.00
	$110,316.23

Note: These figures are given only to indicate the relative proportion of funds used for books, salaries, etc. All financial records of the Library are kept and audited by the County Board of Education, which operates on a fiscal year of July 1 through June. There is, therefore, a difference between Board of Education records and Library records.

CIRCULATION REPORT

May 1, 1947—April 30, 1948

MAIN LIBRARY

Adult Dept.

Non-fiction	44,622	
Fiction	43,722	
Total	88,344	
Young Adult Collection		
Non-fiction	3,851	
Fiction	4,985	
Total	8,836	
Total Adult Department		97,180
Boys' and Girls' Dept.		
Non-fiction	8,888	
Fiction	54,097	
Total	62,985	

Teachers' Collection			
Non-fiction	10,008		
Fiction	37,950		
Total		47,958	
Total Boys' and Girls' Dept.			110,943
Total for Main Library			208,123
EXTENSION DEPT.			
Bookmobile			
Adult Books			
Non-fiction	6,852		
Fiction	25,462		
Total		32,314	
Juvenile Books			
Non-fiction	13,538		
Fiction	47,122		
Total		60,660	
Teachers' Collection			
Adult			
Non-fiction	396		
Fiction	135		
Total		531	
Juvenile			
Non-fiction	2,132		
Fiction	33,005		
Total		35,137	
Total Teacher's Col.		35,668	
Deposit Collection			
Adult Dept.			
Non-fiction	390		
Fiction	994		
Total		1,384	
Juvenile Dept.			
Non-fiction	800		
Fiction	5,661		
Total		6,461	
Total Deposit Collection			7,845
Total for Extension Dept.			136,487
GARNET BRANCH			
Adult Dept.			
Non-fiction	8,529		
Fiction	6,143		
Total		14,672	

Juvenile Dept.			
Non-fiction	6,963		
Fiction	4,432		
Total		11,395	
Total for Garnet Branch		26,067	
GRAND TOTAL ALL DEPARTMENTS			370,677

SUMMARY

Adult			
Non-fiction	64,640		
Fiction	81,441		
Total		146,081	
Juvenile			
Non-fiction	42,329		
Fiction	182,267		
Total		224,596	
Grand Total			370,677

REGISTRATION

May 1, 1947—April 30, 1948

MAIN LIBRARY			
Adult Dept.			
New borrowers	3,079		
Transients	24		
Re-registered		1,223	
Total			4,326
Boys' and Girls' Dept.			
New borrowers	1,159		
Re-registered		153	
Total			1,312
EXTENSION DEPT.			
Bookmobile			
New borrowers	1,503		
Re-registered		208	
Total			1,711
GARNET BRANCH			
New borrowers	276		
Re-registered		11	
Total			287
GRAND TOTAL			
New borrowers	6,041		
Re-registered		1,595	
TOTAL			7,636

The Kanawha County Public Library is an outgrowth of the community library service begun in Charleston in 1909. It is maintained by the Board of Education of Kanawha County as an integral part of the educational facilities of the county, and is supported by taxes levied for educational purposes. It is governed by a Board of Directors appointed by the Board of Education. Like all public libraries, it is a living and concrete embodiment of the belief of the founders of the American Commonwealth that no stronghold is so strong as a nation of enlightened free men.

THE CHARLESTON PRINTING COMPANY, CHARLESTON, WEST VIRGINIA

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

June 4, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on June 4, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Dr. Cook
Mr. Flinn
Mr. Dickinson
Judge Hudson

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on May 14, 1948, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of May, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Chairman called for Committee reports. Mr. Dickinson, Chairman of the Budget Committee, presented a proposed budget of $118,918.45 (Exhibit A) for the fiscal year 1948-1949, and moved the adoption of the following resolution:

> RESOLVED, That the proposed budget of $118,918.45 for the fiscal year 1948-1949 as submitted by the Budget Committee be approved; and that the said budget be transmitted to the County Board of Education with the recommendation that it be adopted.

The motion was seconded by Dr. Cook, and, a vote being taken, it was unanimously adopted.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 194 and 195) and Mr. Flinn moved, Dr. Cook seconding, that the bills be approved by the Library and transmitted to the Board of Education for payment. A vote being taken, the motion was adopted.

The Chairman stated that the name of Dr. Leonard Riggleman had been proposed for the Library Board and also that the term of Mrs. H. D. Rummel would expire on June 30, 1948, and on motion made by Mr. Dickenson and seconded by Dr. Cook, the following resolution was unanimously adopted:

> RESOLVED, That Dr. Leonard Riggleman and Mrs. H. D. Rummel be nominated to serve as members of the Board of Directors of the Kanawha County Public Library for terms expiring June 30, 1954; and that the said nominations be transmitted to the Board of Education with the recommendation that the nominees be duly elected.

A discussion of the vacancies on the Board of Directors ensued. Judge Hudson moved the adoption of the following resolution:

> RESOLVED, That a special committee be appointed by the Chairman to make recommendations of candidates for the Library Board.

The motion was seconded by Mr. Dickinson, and, a vote being taken, was carried.

Mr. Dickinson moved, Dr. Cook seconding, that the following resolution be spread upon the minutes of this meeting, and that a copy of it be forwarded to Mrs. Dayton:

> WHEREAS, The Library Board has learned, with deep regret, of the death on May 21, 1948 of Mr. Arthur S. Dayton of Charleston, member of the Board of Directors of Kanawha County Public Library since 1934,
>
> NOW, THEREFORE, BE IT RESOLVED,
> That the Board hereby express and record its deep sense of loss at the death of Mr. Arthur S. Dayton, a fellow-member of the Library Board, and a man who, by his love for the

things of the spirit--art, literature, and music--and by his generous and unsparing efforts in their cultivation through the improvement and growth of the Kanawha County Public Library, contributed much to the advancement of his community. For to have enriched the lives of many never known to him, to have brought to strangers without personal gain the wisdom and beauty recorded through Time in the pages of the many books chosen by him for the Library, whose efficacy must reflect his image as long as men retain the will to dream, is to have added in great measure to the life of Charleston and Kanawha County.

There being no further business, the meeting, on motion, adjourned.

John W. Kay
Chairman

Charles E. Butler
Secretary

KANAWHA COUNTY PUBLIC LIBRARY

Proposed Budget 1948-49

Salaries	$65,906.25
New Equipment	2,000.00
Books and Supplies	33,950.00
Printing	425.00
Utilities	4,125.00
Miscellaneous	500.00
Insurance	750.00
Building Maintenance	2,000.00
Garnet Branch	9,262.20
	$118,918.45

KANAWHA COUNTY PUBLIC LIBRARY

Position	Employee	Initial Salary* (annual)
Librarian	Charles E. Butler	4,506.60
Assistant Librarian	Elizabeth Kennedy	3,846.60
Head, Adult Department	Geraldine Bond	3,558.60
Head, Extension Department	Frances Alderson	3,498.60
Head, Boys' and Girls' Department	Wilma Brown	3,354.60
Head, Catalog Department	Alice Wilson	3,498.60
Librarian Assistant, Boys' & Girls' Dept.	(to be appointed)	2,922.60
Librarian Assistant, Adult Department	Martha E. Wright	2,850.60
Librarian Assistant, Adult Department	Mary Richardson	2,778.60
Librarian Assistant, Adult Department	Mary Leone Meyer	2,850.60
Librarian Assistant, Catalog Department	Jane Brugger	3,210.60
Clerk Assistant	Robert F. Simmons	1,986.60
Librarian Assistant, Extension Department	Julia Sullivan	2,850.60
Clerk Assistant, Adult Department	Louise Gillespie	1,456.60
Clerk Assistant, Adult Department	Patricia Hodges	1,446.60
Clerk Assistant, Adult Department	Patsy Fox	1,386.60
Clerk Assistant, Order Desk	Betty Ann Dawson	1,566.60
Clerk Assistant, Boys' & Girls' Dept.	Dorothy A. Twohig	1,506.60
Secretary	Lorena Ammar	1,746.60
Clerk Assistant, Catalog Department	Grace E. Maynard	1,626.60
Clerk Assistant, Catalog Department	Mary Porta	1,386.60
Clerk Assistant, Catalog Department	Marie Turley	1,446.60
Clerk Assistant, Extension Department	Emogene Webb	1,506.60
Clerk Assistant, Extension Department	(to be appointed)	1,566.60
Driver, Extension Department	Charles House	1,986.60

* During the year certain Initial annual salaries will be increased by increments of $60-72 or portions thereof from the fund marked "Salary Increments."

KANAWHA COUNTY PUBLIC LIBRARY

Position	Employee	Initial Salary* (annual)
Custodian	R. R. Hoblitzell	1,806.60
Assistant Custodian	Frederick Heinold	1,746.60
Page	Lillian Thompson	426.60
Page	Joe Hunt	456.60
Page	Fred Lucas	396.60
Trash Hauler	George Bradford	48.00
Salary Increments (to be paid to above positions on anniversaries of a year's service)		682.25
New Equipment		
Delivery Truck		2,000.00
Books and Supplies		
Books		25,500.00
Periodicals		2,000.00
Binding		3,450.00
Supplies		3,000.00
Printing		425.00
Utilities		
Telephone		500.00
Gas		800.00
Electricity		2,500.00
Water		325.00
Miscellaneous		500.00
Insurance		750.00
Building Maintenance		2,000.00
Garnet Branch		
Salaries		
Librarian		2,250.60
Assistant Librarian		1,821.60
Substitute Librarian		800.00
Messenger		90.00
Special Messenger		104.00
Janitor		650.00

* During the year certain Initial annual salaries will be increased by increments of $60-72 or portions thereof from the fund marked "Salary Increments."

KANAWHA COUNTY PUBLIC LIBRARY

Books and Supplies		
Books		1,800.00
Periodicals		200.00
Binding		300.00
Building Expenses		
Heat, Light, Water		60.00
Supplies, Repairs, Additions		700.00
Administration		
Office Supplies		200.00
Telephone		81.00
Petty Cash		30.00
Publicity		25.00
Contingent Fund		150.00
Garnet Branch	$9,262.20	
Grand Total		118,918.45

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

August 6, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on August 6, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Mr. Flinn
Dr. Cook
Miss Taylor

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on June 4, 1948, were approved.

The Chairman called for the Assistant Librarian's reports. The Assistant Librarian presented her reports covering the months of June and July, which reports were accepted and ordered filed, and the Assistant Librarian was directed to publish such parts as she might deem desirable.

The Assistant Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 196, 197, 198, and 199) and Miss Taylor moved, Mr. Flinn seconding that the bills be approved by the Library Board and transmitted to the Board of Education (List Nos. 197 and 199) and the Finance Committee (List Nos. 196 and 198) for payment. A vote being taken, the motion was adopted.

The Assistant Librarian presented the applications of Miss Barbara Davis, Miss Caroline Diederichs, Miss Helen Stout, and Miss Mary Lee Walkup, for employment. Mr. Flinn moved the adoption of the following

resolution:

RESOLVED, That Miss Barbara Davis be employed as Librarian Assistant, Boys' and Girls' Department, effective August 9, 1948, at a monthly salary of $200.55, and

RESOLVED FURTHER, That Miss Caroline Diederichs, be employed as Clerical Assistant, Catalog Department, at a monthly salary of $115.55, effective August 1, 1948, and

RESOLVED FURTHER, That Miss Helen Stout be employed as Clerical Assistant, part-time, Catalog Department, effective August 1, 1948 at a monthly salary of $57.50, and

RESOLVED FURTHER, That Miss Mary Lee Walkup be employed as Clerical Assistant, Extension Department, at a monthly salary of $130.55, effective July 1, 1948.

The motion was seconded by Dr. Cook, and, a vote being taken, it was unanimously adopted.

The Assistant Librarian reported the resignation of Mrs. Grace E. Maynard Beckett, Clerical Assistant, Catalog Department, effective July 31, 1948.

There being no further business, the meeting, on motion adjourned.

Chairman

Elizabeth Kennedy
Assistant Librarian

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

September 10, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on September 10, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Miss Taylor
Dr. Riggleman
Judge Hudson

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on August 6, 1948, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of August, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Fiance Committee (List of Bills No. 200 and 201) and Judge Hudson moved, Dr. Riggleman seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. A vote being taken, the motion was adopted.

The Librarian stated that in the proposed budget for the fiscal year 1948-1949 which was approved at the June 4 meeting of the Board, the annual salary of Miss Frances Alderson, Head, Extension Department,

had been carried as $3,498.60. Dr. Riggleman moved the adoption of the following resolution:

RESOLVED, That the salary of Miss Frances Alderson, Head, Extension Department, be increased to $3,534.60, effective July 1, 1948.

The motion was seconded by Judge Hudson, and, a vote being taken, it was declared adopted.

The request of the Bookmobile driver for additional pay for the over-time work occasionally necessary was considered. After discussion, Judge Hudson moved the adoption of the following resolution:

RESOLVED, That the monthly salary of Mr. Charles F. House, Bookmobile driver, be increased to $175.55 effective September 1, 1948.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Librarian reported the resignation of Fred Lucas, Page, effective August 31, 1948, and presented the application of Richard Parrish for the vacancy. Judge Hudson moved, Dr. Riggleman seconding, that the following resolution be adopted:

RESOLVED, That Richard Parrish, Page, be employed effective September 1, 1948, at a monthly salary of $28.80.

A vote being taken, the motion was adopted.

The Librarian reported the temporary employment of Miss Hazel Fisher, Librarian Assistant, Adult Department, for the period of August 9 through September 4, 1948. Miss Taylor moved, Dr. Riggleman seconding, that the following resolution be adopted:

RESOLVED, That Miss Hazel Fisher be employed as temporary Librarian Assistant, Adult Department, for the period of August 9-September 4 inclusive at a monthly salary of $200.00.

A vote being taken, the motion was adopted.

The Librarian reported the resignation of Miss Mary Lee Walkup, effective August 25, and presented the application of Miss Nancy Blackwell for the vacancy. Dr. Riggleman moved, Judge Hudson seconded that the following resolution be adopted:

> RESOLVED, That Miss Nancy Blackwell be employed as Clerical Assistant, Extension Department, at a monthly salary of $115.55 effective August 30, 1948.

A vote being taken, the motion was adopted.

The Librarian presented the application of Mr. George Vickers for employment as substitute Bookmobile driver for the period of September 7-20 inclusive at a monthly salary of $175.55. Judge Hudson moved, Miss Taylor seconding, that the following resolution be adopted:

> RESOLVED, That Mr. George Vickers be employed as substitute Bookmobile driver at a monthly salary of $175.55, for the period of September 7-20 inclusive.

A vote being taken, the motion was adopted.

The Librarian stated that temporary additional page help had been required, and Dr. Riggleman moved the adoption of the following resolution:

> RESOLVED, That John Priest be employed as temporary Page for 20 hours at forty cents per hour and that Ray McKnight be employed as temporary Page for 12½ hours at sixty cents per hour.

The motion was seconded by Miss Taylor, and, a vote being taken, it was adopted.

The Librarian presented a request from Mrs. Caroline Petty Leaper to rent space on the top floor for use as a dancing studio. After discussion, Miss Taylor moved the adoption of the following resolution:

> RESOLVED, That the request of Mrs. Caroline Petty Leaper for rental of space in the library building for use as a dancing studio not be granted.

The motion was seconded by Judge Hudson, and, a vote being taken, it was declared adopted.

The Librarian was instructed to communicate to the Allied Artists of West Virginia the fact that the Library Board had reconsidered the matter of allocation of space in the Library for use as an art gallery and had rescinded its action taken at the March 5, 1948 meeting, whereby the space had been allocated to the Allied Artists.

The Chairman read a memorandum from the Librarian in which it was recommended that the positions of Assistant Librarian, and Head of the Adult Department, be eliminated, and that there be created the positions of Head of the Reference Department and Head of the Circulation Department. After full discussion of all aspects of the proposed administrative re-organization, Dr. Riggleman moved the adoption of the following resolution:

> RESOLVED, That the positions of Assistant Librarian and Head of the Adult Department be eliminated, and the positions of Head of the Reference Department and Head of the Circulation Departments be created, such re-organization to take effect November 1, 1948, or later, at the discretion of the Librarian.

The motion was seconded by Judge Hudson, and, a vote being taken, it was unanimously adopted.

There being no further business, the meeting, on motion, adjourned.

Chairman

Charles E. T Butler

Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

October 1, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on October 1, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Mrs. Clark
Dr. Cook
Dr. Riggleman
Mr. Kleeman
Judge Hudson

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on September 10, 1948, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of September, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 202 and 203) and Judge Hudson moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment. A vote being taken, the motion was adopted.

The Chairman presented a request from the Executive Secretary of the Teachers Retirement Board, a sub-division of the State of West

Virginia, for the rental of certain rooms on the top floor of the Library building. After discussion, Dr. Riggleman moved the adoption of the following resolution:

> RESOLVED, That certain rooms on the top floor of the library building be rented as office space to the Teachers Retirement Board under terms to be prescribed by the Chairman of the Library Board.

The motion was seconded by Mrs. Clark, and, a vote being taken it was declared adopted.

The request of Mrs. Caroline Petty Leaper to rent certain space in the Library building for use as a dance studio was reconsidered. After full discussion, Mrs. Clark moved, Dr. Cook seconding, that the following resolution be adopted:

> RESOLVED, That such vacant space in the library building as may not be required for Library purposes be reserved for use of governmental agencies or their subsidiaries.

A vote being taken, it was unanimously adopted.

The Chairman stated that the collection of books made by the late Judge Ritz, numbering approximately eight thousand volumes, had been offered for sale to various dealers by Mrs. Helen Ritz, but that she had received offers for the collection representing only a fraction of its actual worth. He stated further that in the opinion of the Librarian and others, the collection would be of great value to the Library. After discussion, Judge Hudson moved the adoption of the following resolution:

> RESOLVED, That the Chairman of the Library Board and the Librarian be authorized to purchase the Ritz collection on behalf of the Library.

The motion was seconded by Mr. Kleeman, and, a vote being taken, it was declared adopted.

The Librarian reported the resignation of Miss Mary Helen Stout, as Clerical Assistant, part-time, Catalog Department, effective August 31, 1948, and offered the application of Miss Lorene Candor for the vacancy. Dr. Riggleman moved, Judge Hudson seconding that the following resolution be adopted:

RESOLVED, That Miss Lorene Candor be employed as Clerical Assistant, part-time, Catalog Department, effective September 15, 1948, at a monthly salary of $57.50.

There being no further business, the meeting, on motion adjourned.

Chairman

Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

November 5, 1948

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on November 5, 1948, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Dr. Cook
Mr. Flinn
Mr. Kleeman
Dr. Hoffman
Miss Taylor

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on October 1, 1948, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of October, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 204 and 205) and Mr. Flinn moved, Mr. Kleeman seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian presented a brief report on the Ritz Collection, and a full discussion of the purchase of the Collection by the Library followed.

The Librarian presented the resignations of Mrs. Geraldine Bond,

Head, Adult Department, effective November 15, 1948; Miss Lorene Candor, Clerical Assistant, part-time, Catalog Department, effective October 18, 1948; and Mrs. Patricia Hodges, Clerical Assistant, Adult Department, effective November 13, 1948; and presented the application of Miss Jane Brown for the position vacated by Miss Candor. Miss Taylor moved the adoption of the following resolution:

> RESOLVED, That Miss Jane Brown be employed as Clerical Assistant, part-time, Catalog Department, effective October 25, 1948, at a monthly salary of $57.50.

The motion was seconded by Mr. Flinn, and, a vote being taken, it was declared adopted.

The Librarian presented the application of Miss Lillian Thompson, Page, for the position of part-time Clerical Assistant, Boys and Girls Department. Mr. Kleeman moved the adoption of the following resolution:

> RESOLVED, That Miss Lillian Thompson be employed as Clerical Assistant, part-time, Boys and Girls Department, effective November 8, 1948, at a monthly salary of $92.00.

The motion was seconded by Mr. Flinn, and, a vote being taken, it was declared adopted.

There being no further business, the meeting, on motion adjourned.

Chairman

Charles E. Fuller

Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

January 7, 1949

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on January 7, 1949, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Miss Taylor
Dr. Cook
Mr. Flinn
Judge Hudson
Dr. Riggleman

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on November 5, 1948, were approved.

The Chairman called for the Librarian's reports. The Librarian presented his reports covering the months of November and December, which reports were accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 206, 207, 208, and 209) and Mr. Flinn moved, Dr. Cook seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian presented a letter from Mrs. Ralph Jones, Chairman, Project-Finding Committee, the Junior League of Charleston, outlining tentative plans for the establishment of a children's museum in Charleston

and requesting the two rooms on the second floor of the Library be made available for the proposed museum. After discussion, Mr. Flinn moved the adoption of the following resolution:

> RESOLVED, That the Junior League be given permission to establish a children's museum in the Kanawha County Public Library provided that the administration and organization of the museum is satisfactory to a Special Committee of the Library Board to be appointed by the Chairman, and provided that the Library Board retain full authority to occupy the museum quarters whenever they are needed by the Library.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted. The Chairman appointed Mr. Flinn, Judge Hudson, and Dr. Riggleman as the Committee with full power to act on matter, Mr. Flinn being designated Chairman of the Committee.

The Librarian stated that membership dues in the A.L.A. for member of the Board of Directors for 1948 had been paid by the Library, and that dues for 1949 were now payable. After discussion, Judge Hudson moved the adoption of the following resolution:

> RESOLVED, That dues for A.L.A. membership for individual members of the Board of Directors not be paid from Library funds.

The motion was seconded by Mr. Flinn, and, a vote being taken, it was declared adopted.

On motion made by Mr. Flinn, and seconded by Judge Hudson, the following resolution was unanimously adopted.

> RESOLVED, That Mr. Robert F. Simmons be a member of the professional staff of the Kanawha County Public Library and that effective January 1, 1949 his annual salary be increased to $2,406.60 with such forthcoming increments as are provided for in the salary scale.

The Librarian reported resignations of Mrs. Louise Gillespie, Clerical Assistant, Adult Department, effective December 6, 1948, Miss Patsy Fox, Clerical Assistant, Adult Department, effective January 10, 1949, and Mrs.

Marie Turley, Part-time typist, Catalog Department, effective December 31, 1948, and presented the applications of Miss Rosalie Thomas, Miss Wanna Lee Adkins, and Miss Aileen Webb for vacancies. Judge Hudson moved the adoption of the following resolution:

RESOLVED, That Miss Rosalie Thomas be employed as Clerical Assistant, Circulation Department, at a monthly salary of $120.55 effective December 1, 1948, and,

RESOLVED FURTHER,
That Miss Aileen Webb be employed as Clerical Assistant, Circulation Department, at a monthly salary of $125.55 effective January 1, 1949, and,

RESOLVED FURTHER,
That Miss Wanna Lee Adkins be employed as Clerical Assistant, Catalog Department, at a monthly salary of $115.55, effective December 1, 1948.

The motion was seconded by Mr. Flinn, and, a vote being taken, it was declared adopted.

Chairman

Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

February 4, 1949

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on February 4, 1949, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Miss Taylor
Judge Hudson
Mr. Kleeman

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on January 7, 1949, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of January, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Libr arian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 210 and 211) and Judge Hudson moved, Mr. Kleeman seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian presented a report of the Special Committee appointed to consider the request of the Charleston Junior League for the use of Library rooms for a children's museum to be operated by the League. On

motion made by Miss Taylor, Mr. Kleeman seconding, the following resolution was adopted:

RESOLVED, That the Junior League be given the use of Room 200 and 201 for a children's museum, subject to the conditions set forth by the Special Committee.

The Librarian presented a request from Mr. J. L. Curry to rent the space behind the Library building for the purpose of conducting a market thereon. Judge Hudson moved the adoption of the following motion:

RESOLVED, That the application of Mr. J. L. Curry to rent the space behind the Library building be rejected.

The motion was seconded by Mr. Kleeman, and, a vote being taken, it was declared adopted.

There was discussion of the activities and services of the Extension Department, and Mr. Kleeman moved the adoption of the following resolution:

RESOLVED, That a report on the Library's need for additional bookmobile service be prepared and presented to the Library Board.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Librarian presented a letter from Mr. R. J. Gorman, Chairman of the Community Chest-Kanawha Welfare Council Organization Committee, and a statement on the Council's objectives. On motion made by Judge Hudson, seconded by Mr. Kleeman, the following resolution was adopted:

RESOLVED, That endorsement of the statement of the Kanawha Welfare Council's objectives by the Board of Directors of the Kanawha County Public Library be deferred pending further investigation and study by the Board.

Mr. Kleeman moved that the following resolution be spread upon the minutes of this meeting and that a copy of it be sent to Mrs. Clark:

WHEREAS, The Board of Directors of Kanawha County Public Library has learned with deep regret of the death, on January 19, 1949, of Miss Susan Staunton of Charleston, a member of the Board of Directors since its creation in 1909,

NOW, THEREFORE, BE IT RESOLVED,
That the Board hereby expresses its deep sense of loss in the death of Miss Staunton, whose long and faithful efforts on behalf of library services for the citizens of her community, when such services were an ideal yet to be realized only by deep devotion and unsparing labor, will remain an inspriation to those who follow her.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

The Librarian reported the resignation of Miss Rosalie Thomas, Clerical Assistant, Circulation Department, effective January 4th, and presented the application of Mrs. Cynthia Reid for the position. Judge Hudson moved the adoption of the following resolution:

RESOLVED, That Mrs. Cynthia Reid be employed as Clerical Assistant, Circulation Department, at a monthly salary of $135.55 effective January 7, 1949.

The motion was seconded by Miss Taylor, and, a vote being taken, it was declared adopted.

Miss Taylor moved the adoption of the following resolution:

RESOLVED, That Miss Bobbie Lee Shamblin be employed as Clerical Assistant, part-time, Circulation Department, effective February 1, 1949, at a monthly salary of $57.50.

RESOLVED FURTHER,
That the employment of Mr. L. R. Hamric for carpentry work for 39 hours during January at an hourly salary of $1.75 be ratified, confirmed and approved.

RESOLVED FURTHER,
That the employment of Mr. John Landacre as an extra Page for 16½ hours during January at an hourly salary of 50¢ be ratified, approved and confirmed.

The motion was seconded by Judge Hudson, and a vote being taken, it was declared adopted.

There being no further business, the meeting, on motion adjourned.

Chairman

Charles E. Butler
Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

April 8, 1949

The regular monthly meeting of the Board of Directors of the Kanawha County Public Library was held on April 8, 1949, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Mr. Flinn
Judge Hudson
Mr. Kleeman
Dr. Cook

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on February 4, 1949, were approved.

The Chairman called for the Librarian's reports. The Librarian presented his reports covering the months of February and March, which reports were accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills No. 212, 213, 214, and 215) and Mr. Flinn moved, Mr. Kleeman seconding, that the bills be approved by the Library Board and transmitted to the Board of Education for payment.

The Librarian stated that Mr. Paul Grosscup had offered a collection of approximately 500 volumes to the Library subject to certain conditions, among part or all of the collection at any time. After discussion Judge

Hudson moved the adoption of the following resolution:

> RESOLVED, That the Librarian be instructed to inform Mr. Grosscup that it is the policy of the Library to accept gift material without any conditions or obligations attached thereto, and with the understanding that such material shall be cataloged or filed at the discretion of the Librarian, and be disposed of as the Library may see fit.

The motion was seconded by Dr. Cook, and, a vote being taken, it was declared adopted.

The Chairman presented a letter dated April 4, 1949 from the First National Company of Charleston offering to lease the vacant land at the rear of the Library for a period of ten years. After discussion Judge Hudson moved the adoption of the following resolution:

> RESOLVED, That the offer of the First National Company to rent the vacant land at the rear of the library building not be accepted.

The motion was seconded by Dr. Cook, and, a vote being taken, it was declared adopted.

There was discussion of the report on the Extension Department dated April 1, 1949, and on motion made by Mr. Flinn, seconded by Mr. Kleeman, it was voted to refer the report to the Library Service Committee for recommendation.

The Librarian reported theresignation of Miss Jane Brown, effective March 12, 1949, and presented the application of Miss Evelyn Call for the position of Clerical Assistant, Circulation Department. Mr. Kleeman moved the adoption of the following resolution:

> RESOLVED, That Miss Evelyn Call be employed as Clerical Assistant, Circulation Department, at a monthly salary of $115.55 effective March 9, 1949.

The motion was seconded by Mr. Flinn, and, a vote being taken, it was declared adopted.

Mr. Kleeman moved the adoption of the following resolution:

RESOLVED, That Mr. Lionel Sturgill be employed as Page, at a monthly salary of $30.00, effective April 1, 1949.

RESOLVED FURTHER,
That the employment of Mr. Ruthard Henry Greene for extra janitorial work at a weekly salary of $34.00 from the period February 23 through March 26, 1949, be ratified, confirmed and approved.

RESOLVED FURTHER,
That the employment of Miss Jo Anne Woodyard as temporary page at a weekly salary of $5.00, effective February 21, 1949, be ratified, confirmed, and approved.

The motion was seconded by Dr. Cook, and, a vote being taken, it was declared adopted.

There being no further business, the meeting, on motion adjourned.

Chairman

Secretary

MINUTES OF A MEETING OF THE

BOARD OF DIRECTORS

OF

KANAWHA COUNTY PUBLIC LIBRARY

HELD ON

May 13, 1949

The annual meeting of the Board of Directors of the Kanawha County Library was held on May 13, 1949, at 4:00 p.m. in the Board Room of the Library.

The following members were present:

Mr. Ray, Chairman
Dr. Cook
Dr. Hoffman
Judge Hudson
Miss Taylor

Mr. Ray, the Chairman, presided.

The minutes of the meeting held on April 8, 1949, were approved.

The Chairman called for the Librarian's report. The Librarian presented his report covering the month of April, which report was accepted and ordered filed, and the Librarian was directed to publish such parts as he might deem desirable.

The Chairman asked for the Annual Report of the Librarian, who presented the Report for the period May 1, 1948-April 30, 1949, and read excerpts from it. It was moved by Judge Hudson and seconded by Dr. Cook that the Annual Report be accepted and filed as a part of the Minutes of the annual meeting and a copy thereof be transmitted to the Board of Education, and to each member of the Board individually, and to each member of the Library Board, and that the Librarian submit such portions thereof as he deems advisable to the newspapers for

publication. The motion was carried.

In the absence of Mr. Kleeman and Mr. Flinn, members of the Committee named by the Chairman to make recommendations of candidates for membership on the Board of Directors, the Librarian presented the Committee's report. On motion made by Judge Hudson, and seconded by Miss Taylor, the following resolution was unanimously adopted:

RESOLVED, That the following named persons be nominated to serve as members of the Board of Directors of the Kanawha County Public Library for terms expiring as indicated:

Colonel W. C. Phillips, St. Albans, for term expiring June 30, 1955
Mrs. Ruth Woods Dayton, Charleston, for term expiring June 30, 1955
Mr. Donald Shonk, Cabin Creek, for term expiring June 30, 1954
Mr. Arthur Hanson, Charleston, for term expiring June 30, 1952
Mr. John Young, Clendenin, for term expiring June 30, 1951, and,

RESOLVED FURTHER,
That the said nominations be transmitted to the Board of Education with the recommendation that the nominees be duly elected.

The Librarian stated that the Library Service Committee, Judge Hudson, Chairman, had met to consider possible methods of further extension of library services to areas not now reached, and that the Committee would recommend to the Board, at its June meeting, the addition of an extra bookmobile and staff necessary for its proper operation. The Librarian was directed to bring the recommendations of the Committee to the attention of the Budget Committee for consideration in the proposed budget for 1949-1950.

The Librarian submitted the bills which had been approved by the Book Committee and the Finance Committee (List of Bills Nos. 216 and 217) and Dr. Cook moved, Dr. Hoffman seconding, that the bills be approved by

Library Board and transmitted to the Board of Education for payment. A vote being taken, the motion was adopted.

The Chairman stated that he had received a letter from Mrs. Walter E. Clark, tendering her resignation as a member of the Board of Directors. After discussion, it was decided informally not to accept Mrs. Clark's resignation at this time, in view of her long and valuable services to the Library, and in the hope that some arrangement might be made whereby she could continue as a member.

The Chairman stated that nominations were in order for the offices of President, Vice-President, and Secretary of the Board for the next fiscal year. Dr. Hoffman moved that the Secretary be instructed to cast a unanimous ballot for the election of Mr. Ray as President, Judge Hudson as Vice-President,and Mr. Butler as Secretary. The motion was seconded by Dr, Cook, and, a vote being taken, was declared adopted, and Mr. Ray was declared elected President, Judge Hudson, Vice-President, and Mr. Butler, Secretary for the ensuing year.

The Librarian submitted a request for an eight-week leave to continue his studies, and Judge Hudson moved the adoption of the following resolution:

> RESOLVED, That Mr. Butler be granted a leave of absence with pay for the purpose of advanced study during the summer session of the Department of Library Science at the University of Michigan.

The motion was seconded by Dr. Cook, and, a vote being taken, it was declared adopted.

The Librarian reported the resignation of Mr. Joe Hunt, Page, effective April 30th, and presented the application of Mr. Robert Eary. Miss Taylor moved the adoption of the following resolution:

RESOLVED, That Mr. Robert Eary be employed as Page at a monthly salary of $30.00 effective May 1, 1949, and,

RESOLVED FURTHER,
That the employment of Mr. William Duaghtery for extra page work for 18 hours at an hourly salary of 50¢ be ratified, confirmed, and approved, and,

RESOLVED FURTHER,
That the temporary employment of Mr. John Workman for extra page work during April for 39 hours at a salary of 50¢ per hour, and during May for 28 hours at the same salary, be ratified, confirmed, and approved, and,

RESOLVED FURTHER,
That the monthly salary of Miss Caroline Diederichs, Clerical Assistant, Catalog Department, be increased from $115.55 to $120.55 effective May 1, 1949, in accordance with the salary scale in effect.

There being no further business, the meeting, on motion, adjourned.

Robert Eary
Chairman

Charles E. T Butler
Secretary